

IMLAY CITY COMMISSION
150 N. MAIN STREET
IMLAY CITY, MI 48444

REGULAR MEETING
TUESDAY, FEBRUARY 06, 2024
7:00 PM

1. **CALL TO ORDER**

Mayor Joi Kempf called the meeting to order at 7:00 PM.

2. **PLEDGE OF ALLEGIANCE**

Mayor Joi Kempf led the Pledge of Allegiance.

3. **ROLL CALL**

Present: Mayor Joi Kempf, Mayor Pro Tem Ted Sadler, Commissioner Shane Collison, Commissioner Joe DeLuca, Commissioner Al Ramirez, Commissioner Bob Tanis, Commissioner Barbara Yockey

Absent: None

Also Present: City Manager Craig Horton, Clerk/Treasurer Dawn Sawicki-Franz and Public

4. **APPROVAL OF AGENDA**

MOTION by Tanis seconded by Yockey to approve the agenda as presented.

MOTION CARRIED UNANIMOUSLY

5. **APPROVAL OF CONSENT AGENDA**

MOTION by Sadler seconded by Collison to approve the consent agenda to include:

A. **APPROVAL OF MINUTES** January 16, 2024 – Regular Meeting

B. **OTHER MINUTES** December 07, 2023 – Ruth Hughes Memorial District Library

C. **PAYMENT OF BILLS IN THE AMOUNT OF:**

General Fund Checking	\$	666,308.94
Tax Account	\$	50,411.52
HRA Account	\$	744.19
Total	\$	<u>717,464.65</u>

ROLL CALL VOTE

Ayes: Sadler, Collison, DeLuca, Ramirez, Tanis, Yockey, Kempf

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

6. **CITIZENS FROM THE FLOOR**

None

7. **DEPARTMENT HEAD REPORT**

Clerk/Treasurer Dawn Sawicki-Franz highlighted the upcoming items for February, as it will be a busy month here at the City of Imlay City. The Presidential Primary will be held Tuesday, February 27th from 7 AM-8 PM here at our City Hall, with nine days of early voting to be Saturday, February 17th through Sunday, February 25th, 8AM-4PM, in collaboration with Imlay Township to be held at the Imlay Township Meeting Hall on Fairgrounds Road to share resources. Budget forms are to be distributed by me to the Department Heads very soon, with a Budget Workshop for the Commission to be held on Monday, March 25th. Property Tax Settlement with the county is at the end of the month as we close out the 2023 tax cycle and the SAM.GOV (System Award Management) has been renewed for another year as this allows for

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grants and awards for the City projects. Medical Marihuana renewal license application packets have been created with the assistance of the ad hoc committee and will be sent to the original recipients as well as the discussion of recreational marihuana in the City. I have posted and will be having four bid openings with DPW Superintendent Ed Priehs and he will be bringing those to you at an upcoming City meeting. The City's Master Plan and CIP (Capital Improvement Plan) is in process and a public hearing for this is scheduled on Tuesday, February 20th at 6PM as a joint meeting with City Commission, Planning Commission and the DDA.

8. UNFINISHED BUSINESS

A. NONE

9. NEW BUSINESS

A. NONE

10. CITIZENS FROM THE FLOOR

Attorney Denis J. McCarthy introduced himself and explained that he is running for Probate Judge for Lapeer County in the upcoming election.

11. CLOSED SESSION

None

12. CITY MANAGER REPORT

City Manager Horton asked for approval to put the Public Safety Informational in the Tri-City Times as a cost of \$100 to inform the residents of the City for the upcoming millage proposal. The Commission agreed that this would be informative. Horton continued by updating the Commission on the recent water leak in the area of Third Street and Main Street and informed that DPW Superintendent Priehs stated that this is an example of the aging infrastructure in the City and why the rate structure was updated with an increase. Horton also said he will be asking Fire Chief Keith Klobucar to come to a future City meeting with updates on the Fire Department as he recently recruited two more firefighters and one more firefighter is on the way. Horton reiterated that the joint City meeting with the City Commission, Planning Commission and the DDA will be at 6:00PM on February 20th and after this the next Planning Commission meeting will include Zoning for the 425 Agreement Property then stated that the trucks out in the field on M-53 between ChoiceOne Bank and the orthodontist is for a KFC that is in the works and will be at an upcoming Planning Commission meeting soon. Horton reminded that on Monday, March 25th at 6:00PM will be the work session for the Budget Process and including a regular work session as requested by the Commission. Lastly, Horton shared that labor negotiation for the Clerical Union was supposed to be today and has changed to Friday and should be wrapped up by the end of the month.

13. CITY COMMISSIONER TIME

Commissioner DeLuca asked for clarification as to why the Police Administrative Assistant left the position and what plans are in place to fill this opening. Horton responded and Mayor Kempf stated that she has spoken with the Police Administrative Assistant also discussing this.

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- 14. ADJOURNMENT**
MOTION by Yockey seconded by Sadler to adjourn at 7:21 PM
MOTION CARRIED UNANIMOUSLY

Next Special Commission Meeting Date: Tuesday, February 20, 2024 at 6:00 PM
Next Regular Commission Meeting Date: Tuesday, February 20, 2024 at 7:00 PM

Respectfully submitted by: _____
Dawn Sawicki-Franz, City Clerk

APPROVED: FEBRUARY 20, 2024