

**IMLAY CITY COMMISSION
150 N. MAIN STREET
IMLAY CITY, MI 48444**

**REGULAR MEETING
TUESDAY, FEBRUARY 20, 2024
7:00 PM**

1. CALL TO ORDER

Mayor Joi Kempf called the meeting to order at 7:00 PM.

2. PLEDGE OF ALLEGIANCE

Mayor Kempf led the Pledge of Allegiance.

3. ROLL CALL

Present: Mayor Joi Kempf, Mayor Pro Tem Ted Sadler, Commissioner Shane Collison, Commissioner Joe DeLuca, Commissioner Al Ramirez, Commissioner Bob Tanis, Commissioner Barbara Yockey

Absent: None

Also Present: City Manager Craig Horton, DPW Superintendent Ed Priehs, Zoning Administrator Lonnie Hayes, DDA Director Christine Malzahn, Clerk/Treasurer Dawn Sawicki-Franz and Public

4. APPROVAL OF AGENDA

MOTION by Yockey seconded by Tanis to approve the agenda with additions: **H. 2023 INFRASTRUCTURE IMPROVEMENTS CONTRACTOR'S APPLICATION FOR PAYMENT #1-BODDY CONSTRUCTION, I. ADOPT 2024 CITY OF IMLAY CITY CAPITAL IMPROVEMENT PLAN, J. SNOW REMOVAL ORDINANCE**
MOTION CARRIED UNANIMOUSLY

5. APPROVAL OF CONSENT AGENDA

MOTION by Sadler seconded by Collison to approve the consent agenda to include:

A. APPROVAL OF MINUTES February 06, 2024 – Regular Meeting

B. OTHER MINUTES November 21, 2023 – Election Commission

January 08, 2024 – DDA Regular Minutes

January 11, 2024 – Ruth Hughes Memorial District Library Minutes

January 25, 2024 – Lapeer County Board of Commissioners

C. PAYMENT OF BILLS IN THE AMOUNT OF:

General Fund Checking	\$	227,903.41
Tax Account	\$	244,991.17
HRA Account	\$	000.00
Total	\$	<u>472,894.58</u>

ROLL CALL VOTE

Ayes: Sadler, Collison, DeLuca, Ramirez, Tanis, Yockey, Kempf

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

6. CITIZENS FROM THE FLOOR

None

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7. DEPARTMENT HEAD REPORT

DPW Superintendent Ed Priehs shared an update on the M-53/4th Street Sanitary Sewer Project and stated that the project is going well considering the time of year and the weather. Priehs continued by informing that the Drinking Water State Revolving Fund (DWSRF) application will be submitted again this year and we should have a real good case for this funding this time around

and we will find out in November. SPARK grant for the Lions Park improvements results should be in during month of March and Water Reliability Study is in process with Spicer and EGLE and we will find out in April if we will receive funding for leak detection. The Blacks Corners Road Project with OHM Engineering will be going out for bid in April and May ready for construction when the schools are out and be completed before school begins in the fall. Lamb Steele HVAC Project will be ready to go out to bid soon. Also, we are currently working on a DNR Grant for the trail head of Polly Ann Trail. Priehs described the two water main leaks that happened recently and explained that this is an example of infrastructure from the 30s.

8. UNFINISHED BUSINESS

A. NONE

9. NEW BUSINESS

A. RESOLUTION 2024-04 2024 PROPERTY TAX POVERTY EXEMPTION

MOTION by Yockey seconded by Tanis to approve Resolution 2024-04 2024 Property Tax Poverty Exemption as presented

ROLL CALL VOTE

Ayes: Yockey, Tanis, DeLuca, Sadler, Ramirez, Collison, Yockey, Kempf

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

B. BID OPENING – PAVEMENT IMPROVEMENTS

MOTION by Tanis seconded by Collison to approve TG Priehs Asphalt Paving for 2024 Pavement Improvement bid at a cost of \$83,950.00 as presented.

ROLL CALL VOTE

Ayes: Tanis, Collison, DeLuca, Ramirez, Sadler, Yockey, Kempf

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

C. BID OPENING – CRACK TREATMENT

MOTION by Ramirez seconded by Sadler to approve Scodeller Construction for the 2024 Crack Treatment bid at a cost of \$31,510.00 as presented.

ROLL CALL VOTE

Ayes: Ramirez, Sadler, Tanis, Yockey, Collison, DeLuca, Kempf

Nays: None

Absent: None

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D. BID OPENING – PAVEMENT MARKINGS

MOTION by Tanis seconded by Yockey to approve M & M Pavement Markings for the 2024 Pavement Markings bid at a cost of \$22,182.00 as presented.

ROLL CALL VOTE

Ayes: Tanis, Yockey, Collison, DeLuca, Sadler, Ramirez, Kempf

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

E. BID OPENING – LAWN MAINTENANCE

MOTION by Collison seconded by Ramirez to approve Fineline Landscaping for the 2024 Lawn Maintenance bid at a cost of \$23,520.00 as presented.

ROLL CALL VOTE

Ayes: Collison, Ramirez, Sadler, Tanis, Yockey, DeLuca, Kempf

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

F. REQUEST FOR PUBLIC HEARING FOR DANGEROUS BUILDING – ZONING ADMINISTRATOR/BUILDING INSPECTOR LONNIE HAYES

Zoning Administrator Lonnie Hayes gave a brief history of the property located at 330 South Cedar Street commonly known as the car wash on Cedar Street and stated that per our ordinance for dangerous buildings/danger of collapsing, that the Commission will need to set a public hearing for this property to hear the property owner's and the Zoning Administrator's action plan for this property.

MOTION by Collison seconded by Tanis to set the Public Hearing for the dangerous building located at 330 South Cedar, commonly known as the car wash for the date to be decided per City ordinance.

MOTION CARRIED UNANIMOUSLY

G. 2024 BOARD OF REVIEW

The 2024 Board of Review Schedule as set by Assessor Nathan Hager is in the packet for information only.

NO MOTION, INFORMATIONAL ONLY

H. 2023 INFRASTRUCTURE IMPROVEMENTS CONTRACTOR'S APPLICATION FOR PAYMENT #1-BODDY CONSTRUCTION

DPW Superintendent Priehs explained that this is for the M-53/4th Street Sanitary Sewer project and is the 1st pay application by the contractor and is recommended for payment,

MOTION by Sadler seconded by Tanis to approve 2023 Infrastructure Improvements Contractor's application for Payment #1 for Boddy Construction in the amount of \$283,361.36 as presented.

ROLL CALL VOTE

Ayes: Sadler, Tanis, Yockey, Collison, DeLuca, Ramirez, Kempf

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

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I. ADOPT 2024 CITY OF IMLAY CITY CAPITAL IMPROVEMENT PLAN

MOTION by Yockey seconded by Ramirez to adopt the 2024 Capital Improvement Plan as presented by Wade Trim-Caitlyn Habben and recommended by the Planning Commission.

ROLL CALL VOTE

Ayes: Yockey, Ramirez, Sadler, Tanis, Collison, DeLuca, Kempf

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

J. SNOW REMOVAL ORDINANCE

City Manager Horton deferred to DDA Director Christine Malzahn regarding the Snow Removal Ordinance. Malzahn explained that she has consulted with Police Chief Selby and presented the current City Charter section that addresses snow removal and the current City Policy for Snow Removal from Sidewalks.

City Commission asked for this to be reviewed and amended, then be brought back to City Commission for a First Reading.

NO MOTION, DISCUSSION ONLY

10. CITIZENS FROM THE FLOOR

None

11. CLOSED SESSION

None

12. CITY MANAGER REPORT

City Manager Horton informed that all items that he wished to discuss at this time were already addressed on the agenda

13. CITY COMMISSIONER TIME

Commissioner Yockey said "Go Vote".

Commissioner Sadler gave an update of the Lapeer County "Off the Rails" mock disaster meeting and stated that the county is considering changing to the emergency notification system of "Code Red" and moving away from the Nixle program. Still looking at Saturday, May 18th, 2024 as the date for the training event.

14. ADJOURNMENT

MOTION by Yockey seconded by Tanis to adjourn at 8:05 PM

MOTION CARRIED UNANIMOUSLY

Next Regular Commission Meeting Date: Tuesday, March 05, 2024 at 7:00 PM

Respectfully submitted by: _____
Dawn Sawicki-Franz, City Clerk

APPROVED: MARCH 05, 2024