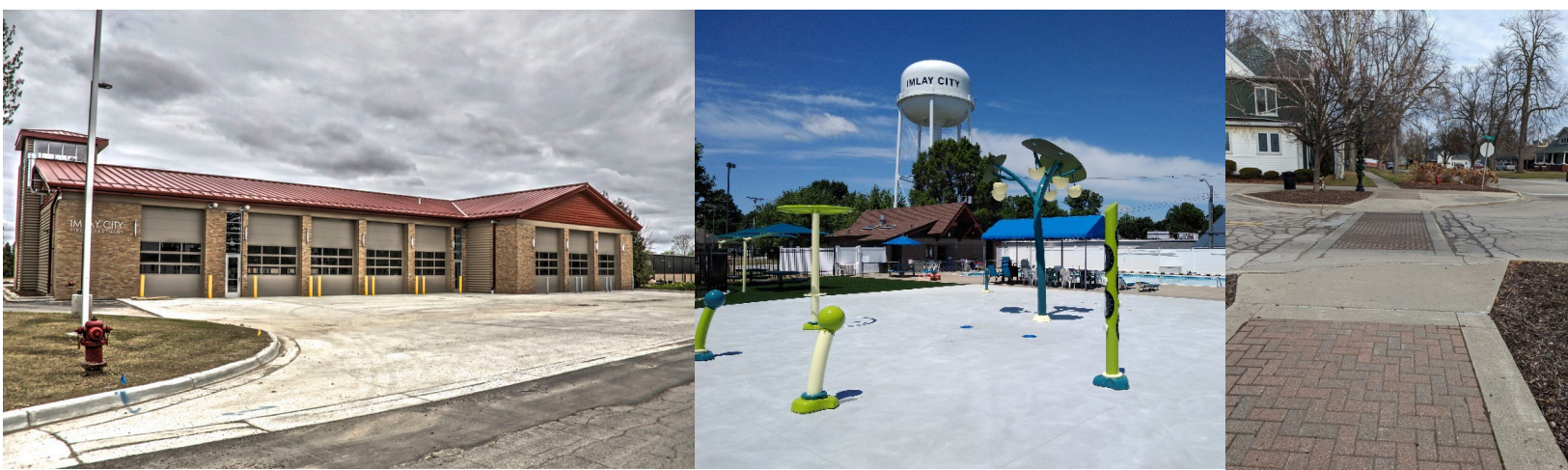


# Imlay City Lapeer County, Michigan

## Six - Year Capital Improvement Plan



**For Fiscal Years:  
2024 to 2030**

**Adopted by the City Commission on  
February 20 2024**



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Consultant Assistance by:



# Introduction

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## What is a Capital Improvement Plan?

A Capital Improvement Plan (CIP) is a tool to identify and prioritize the long-term (six years) capital project requirements of a local unit of government. As stated in the Michigan Planning Enabling Act:

*“The capital improvements program shall show those public structures and improvements in the general order of their priority, that in the planning commission’s judgment will be needed or desirable and can be undertaken within the ensuing 6-year period.”*

A comprehensive CIP is an essential tool for the planning and development of the social, physical, and economic wellbeing of the community. This process is a necessary step in an organized effort to strengthen the quality of public facilities and services; provide a framework for the realization of community goals and objectives; and provide a sound basis on which to build a healthy and vibrant community.

These will include project expenses that exceed \$15,000 and is further explained in the Qualifying Projects Section.

### Purpose

The CIP informs Imlay residents and stakeholders on how the City plans to address significant capital needs over the next 6 years. The CIP can also influence growth because infrastructure can impact development patterns. Some of the many benefits that the CIP provides for the residents and stakeholders include:

- Optimize the uses of revenue
- Focus attention on community goals, needs, and capabilities
- Incremental implementation of Master Plan
- Guide future growth and development
- Encourage efficient government
- Fosters cooperation among departments and informs other units of government of priorities
- Improve intergovernmental and regional cooperation
- Help maintain a sound and stable financial program
- Enhance opportunities for the participation in federal and/or state grant programs

Imlay City will update the CIP every year to assist in budget discussed by the City Commission for the upcoming year.



Pictures of Signage Near Downtown.

## Referenced Material

Different documents are utilized to help in the development of the CIP. This document helps to centralize the six-year list of projects for consideration. Below is a list of documents to consider:

- Imlay City Master Plan
- Imlay City PASER Study
- Water Reliability Study
- Imlay City Parks & Recreation Plan
- DDA Development Plan and Tax Increment Financing Plan

## Mission Statement

Preparation of the CIP is done under the authority of the Michigan Planning Enabling Act (PA 33 of 2008). The goal of the CIP should be to implement the master plan and to assist in the City's financial planning.

The CIP is dynamic. Each year all projects included within the CIP are reviewed, a call for new projects is made, and adjustments are made to existing projects arising from changes in the amount of funding required, conditions, or timeline. A new year of programming is also added each year to replace the year funded in the annual operating budget.

The CIP program should continue to develop over time by adding features to gradually improve quality and sophistication. Greater attention shall be devoted to providing more detailed information about individual project requests, program planning, fiscal analysis, fiscal policies, and developing debt strategy.

## Qualifying Projects

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Not every fiscal project is included as part of the CIP. The projects that are appropriate to include within the plan are major, nonrecurring expenses that meet one or of the following descriptions:

1. Any construction of a new facility (i.e., a public building, water /sanitary sewer mains, storm sewers, major/local roadways, recreational facilities), an addition to, or extension of such a facility, provided that the cost is \$15,000 or more and that the improvement will have a useful life of five to ten years or more.
2. Any nonrecurring rehabilitation of all or a part of a building, its grounds, a facility, or equipment, provided that the cost is \$15,000 or more
3. Any purchase or replacement of major equipment to support community programs provided that the cost is \$15,000 or more.
4. Any planning, feasibility, engineering, or design study related to an individual capital improvements project or to a program that is implemented through individual capital improvements projects provided that the cost is \$15,000 or more.
5. Any acquisition of land for a public purpose that is not part of an individual capital improvements project or a program that is implemented through individual capital improvements projects provided that the cost is \$15,000 or more.
6. Contractual or bonded indebtedness payments related to fixed assets Capital Improvement Programming.

# Program Development, Adoption & Amendment Procedure

The CIP process should precede the budget process.

**Step 1:** The City Manager will lead the Capital Improvement Plan (CIP) effort to submit the previous CIP and project scoring sheets to department heads.

**Step 2:** The departments heads shall review the scoring criteria. Existing projects within the CIP will be updated if their priority status or factors have changed while new projects will need a new scoring document.

**Step 3:** The development team shall review the scored documents to confirm all provided information. The development team shall consist of the City Manager, DDA Executive Director, DPW Director, City Treasurer, and other members as identified by the City Manager. The projects will be prioritized over the following six years using the following criteria:

**Project Scoring/  
Development Team:**  
**City Manager**  
**DDA Executive Director**  
**DPW Director**  
**City Treasurer/Clerk**

## Tier One:

- Legal
- Department Priority
- Project Type
- Address Public Health, Safety, and Welfare
- Conforms to an Adopted Program, Plan, or Policy
- Have Funding for Cost of Project

## Tier Two:

- Project Coordination
- Estimated Useful Life of Project
- City Overall Priority

**Step 4:** Upon review, the City Manager shall forward this document to the Planning Commission for review and approval. Pursuant to the Michigan Planning Enabling Act PA 33 of 2008, the City Planning Commission will hold the public hearing and make a recommendation regarding the adoption of the six-year Capital Improvement Program (CIP) to carry out its long-range planning objectives.

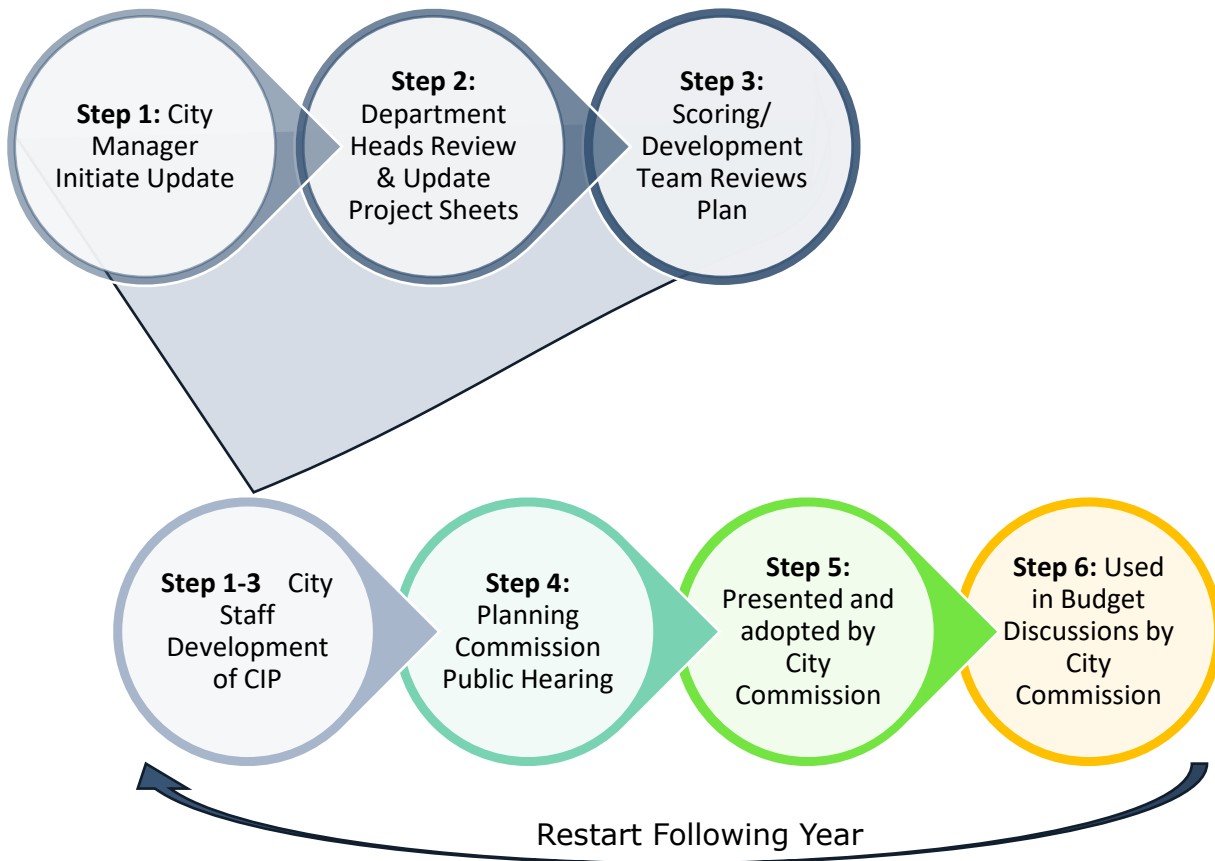
**Step 5:** The City Commission shall review and adopt the CIP.

**Step 6:** The City Commission shall use the adopted CIP in the budget process. Their connection to one another is explained in the next section.

The figure on the following page shows a flow chart of the process.



Picture of City Commission Chambers.



## CIP & Budget Process

The CIP plays a significant role in the implementation of a master plan by providing the link between planning and budgeting for capital projects. The CIP process precedes the budget process and is used to develop the capital project portion of the annual budget. Approval of the CIP by the City Commission does not mean that they grant final approval of all projects contained within the plan. Rather by approving the CIP, the City Commission acknowledges that these projects represent a reasonable interpretation of the upcoming needs for the community and that projects contained in the first year of the plan are suitable for inclusion in the upcoming budget.



Picture of Almont Street.

Priority rankings do not necessarily correspond to funding sequence. For example, a road widening project which is ranked lower than a park project may be funded before the park project because the road project has access to a restricted revenue source, whereas a park project may have to compete for funding from other revenue sources. A project's funding depends upon several factors: not only its merit, but also its location, cost, funding source, and logistics.

The City of Imlay City should strive to maximize resources by maintaining a balance between operating and capital budgets. A continuous relationship exists between the CIP and the annual budget. A direct link can be seen between the two documents, as there should be in a strategic planning environment. Budget appropriations lapse at the end of the fiscal year as the operating budget is funded with recurring annual revenues such as taxes, licenses, fines, user fees, and interest income.

## Program Funding Sources

Capital improvements projects involve the outlay of substantial funds, numerous sources are necessary to provide financing over the life of the project. Most capital funding sources are earmarked for specific purposes and cannot be transferred from one capital program to another. For example, funds raised by a specific community park maintenance and repair millage must be used for the purposes that were stated when the voters approved the millage. The CIP has to be prepared with some projections as to the amount of money available. The following is a summary of the funding sources for projects included in the capital improvements program.



Picture of residential street in downtown neighborhood.

### Enterprise (Reserve) Funds

In enterprise financing, funds are accumulated in advance for capital requirements. Enterprise funds not only pay for capital improvements, but also for the day-to-day operations of community services and the debt payment on revenue bonds. The community can set levels for capital projects; however, increases in capital expenditures for water mains, for example, could result in increased rates. Enterprise fund dollars can only be used on projects related to that particular enterprise fund.



## Bonds

When the City sells bonds, purchasers are, in effect, lending the City money. The money is repaid, with interest, from taxes or fees over the years. The logic behind issuing bonds (or “floating a bond issue”) for capital projects is that the citizens who benefit from the capital improvements over a period of time should help the community pay for them. There are two forms of bonds:

**General Obligation (G.O.) Bonds:** Perhaps the most flexible of all capital funding sources, G.O. bonds can be used for the design or construction of any capital project. These bonds are financed through property taxes. In financing through this method, the taxing power of the community is pledged to pay interest and principal to retire the debt. Voter approval is required if the community wants to increase the taxes that it levies and the amount is included in state-imposed debt limits. To minimize the need for property tax increases, the community makes every effort to coordinate new bond issues with the retirement of previous bonds. G.O. bonds are authorized by a variety of state statutes.

**Revenue Bonds:** Revenue bonds are sold for projects that produce revenues, such as water and sewer system projects. Revenue bonds depend on user charges and other project-related income to cover their costs. Unlike G.O. bonds, revenue bonds are not included in the community state-imposed debt limits because the full faith and credit of the community back them. Revenue bonds are authorized by Public Act of 1933, the Revenue Bond Act.

## Weight and Gas Tax

Based on a formula set by State of Michigan, the City receives a portion of the tax placed on motor fuel and highway usage in the state. The restrictions placed on the expenditure of these funds ensure that they will be spent on transportation-related projects or operations and services. These are commonly called *Act 51 funds*.

## Tax Increment Financing (TIF)

TIF is a municipal financing tool that can be used to renovate or redevelop declining areas while improving their tax base. TIF applies the increase in various state and local taxes that result from a redevelopment project to pay for project-related public improvements. For purposes of financing activities within the City’s downtown district, the downtown development authority adopted a 30-year TIF plan in 1982. Public Act 281 of 1986, the Local Development Finance Authority Act and Public Act 450 of 1980, the Tax Increment Financing Act authorizes TIF.



Picture of Imlay City Museum.

## Millages

The property tax is a millage that is one of the most important sources of community revenue. The property tax rate is stated in mills (one dollar per \$1,000 of valuation). This rate is applied to a property’s net value, following the application of all exemptions and a 50 percent equalization ratio. Millages are

voter-approved taxes that are specifically earmarked for a particular purpose. For example, the Parks Maintenance and Repair millage helps support Parks and Recreation capital projects. The community is authorized to utilize millages under Public Act 279 of 1909, the Home Rule Cities Act.

### Federal and State Funds

The federal and state governments make funds available to communities through numerous grants and aid programs. Some funds are tied directly to a specific program. The community has discretion (within certain guidelines) over the expenditure of others. For the most part, the community has no direct control over the amount of money received under these programs.

### Special Assessments

Capital improvements that benefit particular properties, rather than the community as a whole, may be financed more equitably by special assessment, i.e., by those who directly benefit. Local improvements often financed by this method include new street improvements (including pavement, curb and gutter, sidewalks, etc.), sanitary and storm sewers, and water mains. Inventory of special assessments is included below:



Picture of Fire Hall.

- Fire Hall – To cover bond expense for construction of Fire Hall.
- Roads – A total millage amount of 2.5 to cover road costs and improvements.
- Special Drain – A 1.5 millage rate covers the cost of a drain repair to the Lapeer County Drain Commission. The last year of this expense is 2024.

### Developer Contributions

Sometimes capital improvements are required to serve new development. Where funding is not available for the community to construct the improvements, developers may agree to voluntarily contribute their share or to install the facilities themselves so the development can go ahead.



Picture of Rotary Park.

### Donation and Group Efforts

Crowd sources are viable ways to move a project forward. This would require coordination between the City Clerk/Treasurer to properly record and implement the project.

# Project Summaries

There are two tables provided in this section to show the average summary of revenue for specific accounts associated with capital improvement projects. The actual revenue and balance of each account should be reviewed in the review of the official budget for that fiscal year.

## Summary of Revenue

Below are the seven main fund accounts associated with capital improvement projects. These are the anticipated funding income for each account. The actual amounts may change from year to year. The City’s funding sources are as follows:

- General Fund
- Sewer Fund
- Water Fund
- Major Street Fund
- Local Street Fund
- Equipment (Equip) Fund
- Downtown Development Authority (DDA) Fund

Other funds that do not have a regular revenue stream that take as needed from the general fund include Parks & Recreation and Public Safety. The DDA is in an opt out status until 2025 from several county millages amounting to about \$55,000 per year.

The total funding sources amount is a projection because revenue is largely linked to assessed property value and other factors the exact amount for fluctuate year to year. The budget process will have the actual revenue per year and balance of each fund in the City.

**Table 1: Summary of Funding Sources (dollars)**

Funding Sources	General Fund	Sewer Fund	Water Fund	Major Street Funds	Local Street Funds	Equip. Fund	DDA Fund
2024 - 2025	\$3,464,000	\$861,000	\$2,150,000	\$349,000	\$140,000	\$179,000	\$20,616,064
2025 - 2026	\$3,464,000	\$861,000	\$2,150,000	\$349,000	\$140,000	\$179,000	\$21,299,869
2026 - 2027	\$3,464,000	\$861,000	\$2,150,000	\$349,000	\$140,000	\$179,000	\$21,945,769
2027 - 2028	\$3,464,000	\$861,000	\$2,150,000	\$349,000	\$140,000	\$179,000	\$22,664,192
2028 - 2029	\$3,464,000	\$861,000	\$2,150,000	\$349,000	\$140,000	\$179,000	\$23,400,576
2029 - 2030	\$3,464,000	\$861,000	\$2,150,000	\$349,000	\$140,000	\$179,000	\$24,929,032
<b>Total</b>	<b>\$20,784,000</b>	<b>\$5,166,000</b>	<b>\$12,900,000</b>	<b>\$2,094,000</b>	<b>\$840,000</b>	<b>\$1,074,000</b>	<b>\$134,855,502</b>

## Summary of Expenditures

Below is a list of the various expenditures or cost of the various projects over the course of the Capital Improvement Plan by fund.

**Table 2: Summary of Capital Project Expenditures**

#	Project Name	2024 - 25	2025 - 26	2025 - 26	2026 - 27	2027 - 28	2029 - 30
<b>General Fund Category</b>							
1	Tanker 331 Replacement	\$200,000	\$200,000	\$200,000			
2	Ladder 361 Replacement				\$2,000,000		
3	City Hall & Senior Center Relocations (GF Portion)		\$250,000				
4	M-53 Gateway median Island Improvement		\$40,000				
5	Security Camera	\$23,605					
	<b>Total</b>	<b>\$223,605</b>	<b>\$490,000</b>	<b>\$200,000</b>	<b>\$2,000,000</b>		
<b>Sewer Category</b>							
1	Fourth Street (Sewer Portion)	\$1,000,000					
2	Water Meter Replacement Program (Sewer Portion)	\$175,000	\$175,000				
3	Clarifiers			\$500,000			
4	Old Ditch				\$100,000		
5	Raw Pump					\$250,000	
6	E. Second Street (Water Portion)						\$400,000
	<b>Total</b>	<b>\$1,175,000</b>	<b>\$175,000</b>	<b>\$500,000</b>	<b>\$100,000</b>	<b>\$250,000</b>	<b>\$400,000</b>
<b>Water Category</b>							
1	Lead Service Lines (Water Portion)		\$1,000,000				
2	S. Almont Ave Water Main (Water Portion)		\$700,000				
3	Fourth Street (Water Portion)	\$1,000,000					
4	Water Meter Replacement Program (Water Portion)	\$175,000	\$175,000				
5	E. Second Street (Water Portion)						\$500,000
	<b>Total</b>	<b>\$1,175,000</b>	<b>\$1,875,000</b>				<b>\$500,000</b>

**Table 2: Summary of Capital Project Expenditures**

#	Project Name	2024 - 25	2025 - 26	2025 - 26	2026 - 27	2027 - 28	2029 - 30
<b>Major Street Category</b>							
1	Fourth Street (Major Street Portion)	\$3,000,000					
2	E. Second Street (Major Street Portion)						\$900,000
	<b>Total</b>	<b>\$3,000,000</b>					<b>\$900,000</b>
<b>Local Street Category</b>							
	N/A						
<b>Equip. Category</b>							
1	Dump Truck w/ Snow Removal Equip.	\$200,000					
2	Vactor Hydro Vac					\$450,000	
3	One Person Leaf Vac						\$150,000
	<b>Total</b>	<b>\$200,000</b>				<b>\$450,000</b>	<b>\$150,000</b>
<b>DDA Category</b>							
1	CBD Pocket Parks (DDA Portion)		\$20,000	\$5,000	\$5,000	\$5,000	\$5,000
2	Property Acquisition		\$200,000	\$50,000	\$50,000	\$50,000	\$50,000
3	Rotary Park Improvements (DDA Portion)		\$10,000				
4	Streetscape Design & Maintenance (DDA Portion)	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
5	Bike Racks/ Wayfinding Signage (DDA Portion)	\$8,000					
6	Lamb Steele Park Improvements (DDA Portion)		\$450,000				
7	LED Sign Replacement		\$26,023				
	<b>Total</b>	<b>\$23,000</b>	<b>\$721,023</b>	<b>\$70,000</b>	<b>\$70,000</b>	<b>\$70,000</b>	<b>\$70,000</b>

**Table 2: Summary of Capital Project Expenditures**

#	Project Name	2024 - 25	2025 - 26	2025 - 26	2026 - 27	2027 - 28	2029 - 30
<b>Grant Category</b>							
1	Fourth Street – Portion from DWSRF Grant	\$3,000,000					
2	M-53 Gateway median Island Improvement – MDOT Safety Program						
3	S. Almont Ave Water Main – Portion from DWSRF Grant		\$600,000				
4	Lead Service Lines – Portion from DWSRF Grant		\$1,400,000				
5	CBD Pocket Parks - Grants & Donations		\$10,000				
6	Rotary Park Improvements - Grants & Donations		\$10,000				
7	Streetscape Design & Maintenance - Grants & Donations	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
8	Bike Racks/ Wayfinding Signage - Grants & Donations	\$8,000					
9	Lamb Steele Park Improvements - Grants & Donations		\$50,000				
10	City Hall & Senior Center Relocations - Lamb/Steele Fund		\$125,000	\$125,000			

# Summary of Projects

The individual project descriptions are filled out by Department Heads and evaluated by the Scoring Committee. The project description sheets are each one sheet including important information to help evaluate the various project requests. Information includes project name, project location, related plan, type of project, project description, project justification, total project cost, and grant to target.

Incorporated in this plan are the individual project sheets as the full summary of requests. The Scoring Committee is ranked high, medium, or low. Each year project descriptions will be updated and modified as needed until the project is completed.



# Project Evaluation

The below are the ranked projects.

Project Name	Timing	Anticipate Total Cost	Funding Sources	Dept Priority	Address Threat	Associated with Plan	Project Coordination	Scoring Committee
Dump Truck w/ Snow Removal Equipment	2024-25	\$200,000	Equip	Medium	No	CIP Equip Plan	No	Medium
Fourth Street	2024-25	\$6,100,000	Grants, Major Street, Sewer, Water	High	Yes	Water Reliability	Yes	High
Security Camera	2024-25	\$23,605	General	High	Yes	State Mandate	No	High
Bike/Wayfinding Signage	2024-25	\$16,000	Grant/ DDA	High	No	TIF Plan	No	High
Streetscape Design/Maintenance	2024-31	\$20,000	Grant/ DDA	High	Yes	TIF Plan	Yes	High
Water Meter Replacement	2024-26	\$700,000	Sewer/Water	High	No	No	No	High
Tanker 331 Replacement	2024-27	\$600,000	General	High	Yes	Apparatus Replacement	No	High
<b>Next Year</b>								
City Hall & Senior Center Relocation	2025-26	\$500,000	General /Lamb/Steele	Medium	No	No	No	Medium
Lead Service Lines	2025-26	\$2,400,000	Grant/ Water	High	Yes	Water Reliability	No	High
M-53 Gateway Median Island Improvements	2025-26	\$40,000	General/ Grant	Low	Yes	N/A	No	Low
S. Almont Ave Water Main	2025-26	\$1,300,000	Grant, Water	High	Yes	Water Reliability	No	High
Lamb Steele Park Improvements	2025-26	\$500,000	Grant/ DDA	Medium	No	TIF Plan	No	Medium
LED Sign Replacement	2025-26	\$26,023	DDA	Medium	No	TIF Plan	No	Medium
Rotary Park Improvements	2025-26	\$15,000	Grant/DDA	Medium	Yes	TIF Plan	Yes	Medium
CBD Pocket Parks	2025-31	\$30,000	DDA	Medium	Yes	TIF Plan	No	Medium
Property Acquisition	2025-31	\$200,000	DDA	Medium	Yes	TIF Plan	No	Medium



Project Name	Timing	Anticipate Total Cost	Funding Sources	Dept Priority	Address Threat	Associated with Plan	Project Coordination	Scoring Committee
<b>Several Years Out</b>								
<b>Clarifiers</b>	2027-28	\$500,000	Sewer	High	Yes	Water Reliability	No	High
<b>Ladder 361 Replacement</b>	2027-28	\$2,000,000	General	High	Yes	Apparatus Replacement	No	High
<b>Old Ditch</b>	2028-29	\$100,000	Sewer	Medium	Yes	Water Reliability	No	Medium
<b>Raw Pump</b>	2029-30	\$250,000	Sewer	Medium	Yes	Water Reliability	No	Medium
<b>E. Second Street</b>	2029-30	\$1,800,000	Major Streets, Sewer, Water	High	No	Water Reliability/WAMP	Yes	High
<b>Vactor/ Hydro Vac</b>	2029-30	\$450,000	Equip	Medium	Yes	CIP Equip Fund	No	Medium
<b>One Person Leaf Vac</b>	2030-31	\$150,000	Equip	Medium	No	CIP Equip Fund	No	Medium

# Appendices

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## A: Initial Project Wishlist

**Project Title:** Lion Park Improvements \_\_\_\_\_ **Department:** DPW \_\_\_\_\_

**Description of Project:** Improvements to Lion’s park include development of sled hill, benches and grills, new pavilion with picnic tables, and new playground equipment. The second set of improvements include development of observation deck, develop walking path along river, improve bridge, upgrade sport fields, create a zipline, add fencing around perimeter, and barrier free improvements. \_\_\_\_\_

**Location:** Lion’s Park \_\_\_\_\_ **Related Plan:** Parks and Recreation Plan \_\_\_\_\_

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**Project Title:** Old School Park \_\_\_\_\_ **Department:** DPW \_\_\_\_\_

**Description of Project:** Improvements to Old School Park include restroom facilities, pavilion, benches and grills, and development of a skate park. \_\_\_\_\_

**Location:** Old School Park \_\_\_\_\_ **Related Plan:** Parks and Recreation Plan \_\_\_\_\_

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**Project Title:** ADA Access & Pool Building \_\_\_\_\_ **Department:** DPW \_\_\_\_\_

**Description of Project:** Make improvements to the Norlin Pool to allow for ADA access and various other maintenance and improvements. \_\_\_\_\_

**Location:** Lamb Steele Park \_\_\_\_\_ **Related Plan:** Parks and Recreation Plan \_\_\_\_\_

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**Project Title:** Veteran’s Park Improvements \_\_\_\_\_ **Department:** DPW \_\_\_\_\_

**Description of Project:** Development of crush limestone pathway, new play structure, development/construction of veterans memorial, and additional fitness station. \_\_\_\_\_

**Location:** Veteran’s Park \_\_\_\_\_ **Related Plan:** Parks and Recreation Plan \_\_\_\_\_

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**Project Title:** Polly Ann Trail Improvements \_\_\_\_\_ **Department:** DPW \_\_\_\_\_

**Description of Project:** Development of trail from Polly Ann Trail along the river towards Van Dyke Road. The additional pathway along N. Main thru the downtown and back to the Polly Ann Trail. \_\_\_\_\_

**Location:** North Branch Belle River, N. Main \_\_\_\_\_ **Related Plan:** Parks and Recreation Plan \_\_\_\_\_

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**Project Title:** New Speed Sign \_\_\_\_\_ **Department:** Police Department \_\_\_\_\_

**Description of Project:** Purchase and installation of new speed sign for public safety department. \_\_\_\_\_

**Location:** Police Department \_\_\_\_\_ **Related Plan:** N/A \_\_\_\_\_

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**Project Title:** Camera System DPW \_\_\_\_\_ **Department:** Police Department \_\_\_\_\_

**Description of Project:** Purchase and installation of camera security system at DPW. \_\_\_\_\_

**Location:** DPW \_\_\_\_\_ **Related Plan:** N/A \_\_\_\_\_

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**Project Title:** Camera System Fire Hall \_\_\_\_\_ **Department:** Police Department \_\_\_\_\_

**Description of Project:** Purchase and installation of camera security system at Polly Ann Trail Area. \_\_\_\_\_

**Location:** Fire Hall \_\_\_\_\_ **Related Plan:** N/A \_\_\_\_\_

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**Project Title:** Camera System City Hall \_\_\_\_\_ **Department:** Police Department \_\_\_\_\_

**Description of Project:** Purchase and installation of camera security system at City Hall. \_\_\_\_\_

**Location:** City Hall \_\_\_\_\_ **Related Plan:** N/A \_\_\_\_\_

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**Project Title:** Police Vehicles Annual Replacement **Department:** Police Department \_\_\_\_\_

**Description of Project:** Police Department annual service car replacement. \_\_\_\_\_

**Location:** Police Station \_\_\_\_\_ **Related Plan:** N/A \_\_\_\_\_

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**Project Title:** GRIT Removal System \_\_\_\_\_ **Department:** WWTP \_\_\_\_\_

**Description of Project:** Wastewater treatment plant replacement of GRIT Removal System. \_\_\_\_\_

**Location:** WWTP \_\_\_\_\_ **Related Plan:** Wastewater Reliability Plan \_\_\_\_\_

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**Project Title:** Fairgrounds Pump Station \_\_\_\_\_ **Department:** WWTP \_\_\_\_\_

**Description of Project:** Repair/replacement of fairgrounds pump station. \_\_\_\_\_

**Location:** Fairgrounds Pump Station \_\_\_\_\_ **Related Plan:** Wastewater Reliability Plan \_\_\_\_\_

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**Project Title:** W. Fifth Street \_\_\_\_\_ **Department:** DPW \_\_\_\_\_

**Description of Project:** Watermain work on W. Fifth Street from PO and N Street to Almont Avenue. \_\_\_\_\_

**Location:** Fifth Street \_\_\_\_\_ **Related Plan:** Water Reliability Plan \_\_\_\_\_

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**Project Title:** E. Second Street \_\_\_\_\_ **Department:** DPW \_\_\_\_\_

**Description of Project:** Watermain work on E. Second Street from M-53 to Almont Avenue. \_\_\_\_\_

**Location:** 2<sup>nd</sup> Street \_\_\_\_\_ **Related Plan:** Water Reliability Plan \_\_\_\_\_

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**Project Title:** Handley Street \_\_\_\_\_ **Department:** DPW \_\_\_\_\_

**Description of Project:** Watermain work on Handley Street from Second Street to Seventh Street. \_\_\_\_\_

**Location:** 2<sup>nd</sup> Street \_\_\_\_\_ **Related Plan:** Water Reliability Plan \_\_\_\_\_

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**Project Title:** W. First Street \_\_\_\_\_ **Department:** DPW \_\_\_\_\_

**Description of Project:** Watermain work on E W. First Street from Almont Avenue to the School. \_\_\_\_\_

**Location:** 2<sup>nd</sup> Street \_\_\_\_\_ **Related Plan:** Water Reliability Plan \_\_\_\_\_

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**Project Title:** Storm Water Replace 3<sup>rd</sup> Street\_\_\_\_ **Department:** DPW\_\_\_\_\_

**Description of Project:** Replace/replace the stormwater structures in moderate to major disruption on 3<sup>rd</sup> Street. \_\_\_\_\_

**Location:** 3<sup>rd</sup> Street \_\_\_\_\_ **Related Plan:** Stormwater Asset Management Plan \_\_\_\_\_

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**Sample:**

**Project Title:** \_\_\_\_\_ **Department:** \_\_\_\_\_

**Description of Project:** \_\_\_\_\_

\_\_\_\_\_

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**Location:** \_\_\_\_\_ **Related Plan:** \_\_\_\_\_

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**Project Title:** \_\_\_\_\_ **Department:** \_\_\_\_\_

**Description of Project:** \_\_\_\_\_

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**Location:** \_\_\_\_\_ **Related Plan:** \_\_\_\_\_

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**Project Title:** \_\_\_\_\_ **Department:** \_\_\_\_\_

**Description of Project:** \_\_\_\_\_

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**Location:** \_\_\_\_\_ **Related Plan:** \_\_\_\_\_

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**Project Title:** \_\_\_\_\_ **Department:** \_\_\_\_\_

**Description of Project:** \_\_\_\_\_

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**Location:** \_\_\_\_\_ **Related Plan:** \_\_\_\_\_

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## **B: Project Description Sheets**

The following list of project description sheets are organized by department and then year of the anticipated work.

## **C: Public Adoption Process**

The following documents are the public hearing process for the adoption of the Capital Improvement Plan (CIP). This would include the public hearing notice and draft minutes of the Planning Commission and City Commission regarding the adoption of the CIP.