

CITY OF IMLAY CITY PARKS AND RECREATION COMMISSION
150 N. MAIN STREET
IMLAY CITY, MI 48444

REGULAR MEETING
TUESDAY, JANUARY 09, 2024
6:00 PM

1. **CALL TO ORDER**

Vice-Chair Heather Sample called the meeting to order at 6:01 PM.

2. **PLEDGE OF ALLEGIANCE**

Vice-Chair Heather Sample led the Pledge of Allegiance.

3. **ROLL CALL**

Present: Vice-Chair Heather Sample, Mayor Joi Kempf, Secretary Allison Sample, Commissioner Frank Demske, Commissioner Cynthia Stroebel, Commissioner Renee Hoag.

Absent: Chair Kelly Villanueva

Also Present City Manager Craig Horton, Administrative Assistant Leah Mills, DPW Superintendent Ed Priehs, and ROWE representative Doug Schultz.

4. **APPROVAL OF AGENDA**

MOTION by Stroebel seconded by Demske to approve the agenda as presented.

MOTION CARRIED UNANIMOUSLY

5. **APPROVAL OF MINUTES** October 10, 2023 – Regular Meeting

6. **FINANCIAL REPORT:** Period ending 12/31/2023.

7. **CITIZENS FROM THE FLOOR**

NONE

8. **UNFINISHED BUSINESS**

A. **SPARK Grant**

Doug Schultz from ROWE and DPW Superintendent Ed Priehs spoke about the survey results and demographics and how they impacted the design proposed to the Commission. A detailed overview was given about updates and additions the Commission would like to see covered under the SPARK Grant. The Commission agreed to lower the total cost by decreasing the contingency allotted for the projects.

MOTION by Vice-Chairman H. Sample and supported by Commissioner Hoag to give the proposed design and budget, to be presented to the City Commission for approval and resolution.

MOTION CARRIED UNANIMOUSLY

B. **Park Ordinances and Signs**

Administrative Assistant Mills presented information showing the need for ordinance 92.05 PETS to be amended. City Manager Craig Horton

MOTION by Commissioner A. Sample and supported by Commissioner Stroebel to amend ordinance 92.05 PETS to state; that *dogs may be off leash in the dog park only during park hours.*

MOTION CARRIED UNANIMOUSLY

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MOTION by Commissioner Stroebel and supported by Commissioner Demske to install signs with park ordinance information such as hours, alcohol, and any other information necessary at all city parks.

ROLL CALL VOTE

Ayes: H. Sample, A. Sample, Demske, Kempf, Stroebel, Hoag was not present.

Absent: Villanueva

MOTION CARRIED UNANIMOUSLY

9. NEW BUSINESS

- A. Tree City USA** – Administrative Assistant Mills requested members of the Tree Board to schedule a meeting to discuss Arbor Day events. A copy of tree ordinance 13.6 was provided in the packet. A suggestion was made to invite Lawrence Sobson to attend the scheduled Tree Board meeting for recommendations and support. The Tree Board meeting was set for February 13th following the adjournment of the Parks and Recreation Commission meeting.

NO MOTION, INFORMATIONAL ONLY

10. OTHER BUSINESS

NONE

11. ADJOURNMENT

MOTION by Demske and supported by Stroebel to adjourn the meeting at 7:26 p.m.

MOTION CARRIED UNANIMOUSLY

Next Parks and Recreation Commission Meeting is Tuesday, February 13, 2024.

Respectfully submitted by: _____
Allison Sample, Secretary

APPROVED: April 9th, 2024

CITY COMMISSION APPROVED: April 16th, 2024