

**ZONING BOARD OF APPEALS
ADMINISTRATIVE APPEAL APPLICATION**

City of Imlay City
150 North Main Street
Imlay City, MI 48444
(810) 724-2135 Fax (810) 724-1861

**THIS APPLICATION SHALL BE FILED BY THE
LEGAL OWNER OF THE PROPERTY**

SUBMITTAL DATES	ZONING BOARD OF APPEALS MEETING DATES
November 2, 2024	January 23, 2025
January 24, 2025	February 27, 2025
March 01, 2025	March 27, 2025
March 28, 2025	April 24, 2025
April 25, 2024	May 22, 2025
May 23, 2025	June 26, 2025
June 27, 2025	July 24, 2025
July 25, 2025	August 28, 2025
August 25, 2025	September 25, 2025
September 26, 2025	October 23, 2025
October 24, 2025	November 20, 2025
NO Meeting in December	NO Meeting in December

The Zoning Board of Appeals meets on the 4th Thursday of each month on an as-needed basis. The meetings will begin at 6:00 P.M. unless otherwise noted and will be held at Imlay City Hall, 150 North Main Street.

Applications will be accepted for Zoning Board of Appeals review until 4:00 P.M. on the submittal deadline date. Incomplete applications will be refused.

PLEASE SEE THE CURRENT FEE SCHEDULE FOR FEES

CITY OF IMLAY CITY
ADMINISTRATIVE APPEAL APPLICATION
ZONING BOARD OF APPEALS

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To be completed by petitioner and returned to the City Office

1. **Petitioner Name** _____

2. **Location of Property**
 Address _____
 Property Tax ID Number _____
 Cross Streets _____

3. **Identification**
 Petitioner _____
 Address _____
 City/State/Zip _____
 Phone _____ Fax _____
 Email: _____

 Property Owner **Other (specify)** _____
 Property Owner _____
 Address _____
 City/State/Zip _____
 Phone _____ Fax _____
 Length of Ownership _____

4. Email: _____
 Zoning District _____ Current use _____
 Depth _____ Width _____

5. **Appeals Request: Please describe the administrative determination(s) you are appealing:**

6. **Please list your reason(s) for the Appeal:**

I, _____ (applicant), do hereby swear that the above statement(s) are true.

Signature of Applicant

Date

Signature of Property Owner

Date

I, _____ (property owner), hereby give permission for Imlay City, city officials, staff, and consultants to go on the property for which the above referenced petition is proposed for purposes of verifying information provided on the submitted application.