

IMLAY CITY COMMISSION
150 N. Main Street
IMLAY CITY, MI 48444
REGULAR MEETING
January 3, 2018

1. CALL TO ORDER

Mayor Bargaen called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Bargaen led the Pledge of Allegiance.

3. ROLL CALL

Present: Mayor Walt Bargaen

Commissioner Joi Kempf

Commissioner Amy Planck

Commissioner Robert Tanis

Commissioner Mike Romine (arrived 7:02 p.m.)

Absent: Commissioners Frank Demske and Al Ramirez.

Also Present: City Manager Tom Youatt; City Attorney David Churchill; three members of the community; and one member of the media.

4. APPROVAL OF AGENDA

Moved by Tanis, seconded by Kempf, to approve the agenda with the additions of 7. A. Rowe Professional Services Company - Invoice.

MOTION CARRIED UNANIMOUSLY

5. APPROVAL OF CONSENT AGENDA ITEMS

Motion by Tanis, seconded by Kempf, to approve the following Consent Agenda Items as presented:

A. Approval of Minutes – Regular Meeting – December 19, 2017

Special Meeting – December 27, 2017

B. Payment of Bills -

Payroll totaling \$93,509.75

Accounts Payable and Trust & Agency totaling \$206,744.60

ROLL CALL VOTE

Ayes: Planck, Kempf, Tanis, Bargaen

Nays: None

MOTION CARRIED 4 - YEAS; 0 - NAYS

6. CITIZENS FROM THE FLOOR

Alan Rosenbalm, Imlay City, addressed the Commission to express some concerns he has with snow and was wondering if parking on City streets could be addressed due to it being very difficult to clear the streets if cars are parked on the street. Mr. Rosenbalm was also concerned about dangerous behavior from motorists who are not respecting the weather conditions and is unsure if there is anything the City or the police could do to improve this situation. Mr. Youatt stated the City has more police presence with the collaboration between the City, Lapeer County Sheriff's Department and the Michigan State Police. Mr. Youatt also stated that he feels the Imlay City DPW and the Road Commission do a very good job removing the snow from the City streets.

7. OLD BUSINESS

A. Rowe Professional Services Company - Invoice

City Manager Tom Youatt presented the final invoice for Rowe Professional Services Company for the North Fairgrounds/Capac Road Rehab project. Mr. Youatt stated this invoice of \$2,843.25 closes out their portion of the project.

Motion by Romine, seconded by Tanis, to approve the payment to Rowe Professional Services Company in the amount of \$2,843.25 for the final invoice for the North Fairgrounds/Capac Road Scrap Tire project.

ROLL CALL VOTE

Ayes: Kempf, Romine, Tanis, Planck, Bargaen

Nays: None

MOTION CARRIED 5 - YEAS; 0 - NAYS

8. NEW BUSINESS

A. Notice of Unpaid 2017 Charges (pg. 18)

City Manager Tom Youatt presented the Commission with list of unpaid charges for 2017. Mr. Youatt explained the City will advertise in the newspaper and will give the residents until January 31, 2018 to pay the outstanding charges, in February he will present a resolution to the Commission to approve adding the unpaid charges to the summer tax roll.

Motion by Romine, seconded by Tanis, to approve the Notice of Unpaid 2017 Charges.

MOTION UNANIMOUSLY CARRIED

B. ZBA Alternate

City Manager Tom Youatt stated the City needs a ZBA board alternate. At the last meeting, fortunately Board Member Earl Gass thankfully came to the meeting despite

being sick. If he had not come in, we would not have had a quorum and to reschedule the meeting would have required a 15-day notice and would have affected the Planning Commission meeting also. Mr. Youatt feels an alternate needs to be appointed at the next meeting. Commissioner Tanis and Romine expressed interest in being the alternate. Mr. Youatt stated he would look into whether a City Commissioner could serve on the ZBA Board or if there might be a conflict of interest if an issue arose. Mr. Youatt stated two alternates may also be appointed.

9. MANAGER'S REPORT

Mr. Youatt stated he heard from Joe Wright with Spicer Group Concerning the M-53 Gateway project, we have about two weeks before we receive the approval from MDOT, after that there will be a four-week bid advertisement, then construction in early summer and will take about 6-8 weeks to complete. Mr. Youatt submitted paperwork for the DEQ Scrap Tire Grant, the entire project cost \$285,648.00. Mr. Youatt submitted for 50% grant match in the amount of \$142,825.00. Mr. Youatt expects we should be receiving a check shortly. Mr. Youatt received correspondence from Meghan Stevens on the DNR property. The DNR property will come with a quick claim deed, the DNR has a reservation on antiquity. Mr. Youatt stated he would be checking on title insurance. The DNR did provide an extensive history but Mr. Youatt feels we should still have title insurance. Mayor Barga questioned if we should have an environmental done before the purchase. Mr. Youatt stated there may be some minor issues but he does not feel it will be a major concern. Mr. Youatt stated the new City Clerk/Treasurer will be starting Wednesday, January 17, 2018 but she will also be stopping by on January 15, 2018. Mr. Youatt informed the Commission that the Planning Commission will be meeting on January 9, 2018 for a final site plan review for the proposed assisted living facility and ZBA met two times for a variance request; one was for a variance on building length and the other was for the 15-foot setback variance. Mr. Youatt stated he would need to work on Sanitary Sewer Main construction. The sewer main will be done before the project and we will be working with the developer, who will agree to pay for 50% of the sanitary sewer project. Mr. Youatt included in the packets a Year in Review for 2017, a month by month of what has been accomplished over the year and listed what the City will be working on in the beginning of the 2018.

10. OTHER BUSINESS - None

11. ADJOURNMENT

Motion by Romine, seconded by Tanis, to adjourn the meeting at 7:17 p.m.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted by: Anne McAvoy: _____
Deputy Clerk/Utility Billing Clerk

Approved: