

October 3, 2017

**IMLAY CITY COMMISSION  
150 N. Main Street  
IMLAY CITY, MI 48444  
REGULAR MEETING  
October 3, 2017**

**1. CALL TO ORDER**

Mayor Bargen called the meeting to order at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

Mayor Bargen led the Pledge of Allegiance.

**3. ROLL CALL**

Present: Mayor Walt Bargen  
Commissioner Frank Demske  
Commissioner Al Ramirez

Mayor Pro-Tem Joi Kempf  
Commissioner Amy Planck  
Commissioner Robert Tanis

Absent: Commissioner Mike Romine

Also Present: City Manager Tom Youatt; City Attorney Brian Garner; and three members of the community.

**4. APPROVAL OF AGENDA**

**Moved** by Tanis, seconded by Kempf, to approve the agenda with the following addition:  
7.A. Ratification of Selection of City Commissioner.

**MOTION CARRIED UNANIMOUSLY**

**5. APPROVAL OF CONSENT AGENDA ITEMS**

**Motion** by Tanis, seconded by Ramirez, to approve the following Consent Agenda Items as presented:

**A.** Approval of Minutes - Regular Meeting – September 19, 2017

**B.** Other Minutes - DDA – September 11, 2017  
Parks & Recreation – September 12, 2017

**C.** Payment of Bills - Payroll totaling \$91,574.74  
Accounts Payable and Trust & Agency totaling \$3,356,616.38

**ROLL CALL VOTE**

Ayes: Kempf, Demske, Ramirez, Tanis, Planck, Bargen

Nays: None

**MOTION CARRIED 6 - YEAS; 0 – NAYS**

## 6. CITIZENS FROM THE FLOOR

Alan Rosenbalm, Imlay City, offered the Commission his perspective on the Green Property development proposal, indicating that he was not in favor of the current proposal. Mr. Rosenbalm noted that a lot of newer mini-malls are going out of business and a mini-mall would add traffic to the already congested M-53 corridor. Mr. Rosenbalm noted there was clarity lacking in the development proposal and suggested an office building may provide for a better proposal.

## 7. OLD BUSINESS

### A. Ratification of Selection of City Commissioner

Mayor Barga notified the Commission of the need to formally ratify its selection of Frank Demske as City Commissioner. Mayor Barga reiterated that the Commission had selected Mr. Demske by secret ballot at its Special Meeting of September 11, 2017 but also needed to provide for an official public vote on the matter.

**Motion** by Tanis, seconded by Kempf, approve the selection of Frank Demske to fill the vacant Commissioner seat with term to expire November 6, 2018, retroactive to September 11, 2017.

#### ROLL CALL VOTE

Ayes: Ramirez, Tanis, Planck, Kempf, Barga

Nays: None

Abstain: Demske

**MOTION CARRIED 5 - YEAS; 0 – NAYS**

### B. ROWE Engineering Payment – Capac Road

City Manager Tom Youatt presented a progress payment request from ROWE Professional Services Company for design engineering services on the North Fairgrounds and Capac Road Rehabilitation Project. Youatt noted that the design engineering phase of the project is complete, and the project is on schedule.

**Motion** by Kempf, seconded by Tanis, to approve the payment for design engineering services from ROWE Professional Services Company for the North Fairgrounds and Capac Road Rehabilitation Project in the amount of \$1,590.00, as presented.

#### ROLL CALL VOTE

Ayes: Demske, Ramirez, Tanis, Planck, Kempf, Barga

Nays: None

**MOTION CARRIED 6 - YEAS; 0 – NAYS**

## 8. NEW BUSINESS

### A. Cheney Street Patch Bids

City Manager Tom Youatt informed the Commission that three bids had been received for the Cheney Street Pavement Repairs: McIntyre United Asphalt Inc. at \$3,400.00; Allied Construction at \$13,050.00; and T.G. Priehs, LLC at \$19,800.00. Youatt noted that the two low bidders had misunderstood the work involved, did not meet the advertised specifications, and only bid the patch work. Youatt stated that the estimate for the project was \$20,000.00 to \$30,000.00 and the remaining bidder is below that estimate. Youatt noted that in addition to the utility patches, the project would serve to mill and resurface the south half of Cheney Street, and is important to the continued viability of the street.

Commissioner Ramirez inquired as to whether the work was clearly identified during the bid process. City Manager Tom Youatt responded that DPW Superintendent Ed Priehs had clearly marked the areas to be improved during the bid process and noted that the two low bidders did not contact Priehs for any clarification. Youatt recommended approval of the T.G. Priehs, LLC bid.

Mayor Barga noted that T.G. Priehs, LLC had done other work for the City in the past and performed well.

Commissioner Planck inquired as to the timeline for the Cheney Street improvements. City Manager Tom Youatt responded that the project would be completed the end of October or first week of November as it needed to be completed before winter.

**Motion** by Ramirez, seconded by Tanis, to accept the bid for Cheney Street Pavement Repairs from T.G. Priehs, LLC at a cost of \$19,800.00.

### ROLL CALL VOTE

Ayes: Ramirez, Tanis, Planck, Kempf, Demske, Barga

Nays: None

**MOTION CARRIED 6 - YEAS; 0 - NAYS**

## 9. MANAGER'S REPORT

Additional information was attached to the packet.

City Manager Tom Youatt reported that he, along with Chief of Police Scott Pike, County Sheriff Scott McKenna and Lapeer Chief of Police David Frisch had interviewed four candidates for the vacant full-time police officer position. Youatt stated that the position had been offered to Michael Scigel and the City is currently undergoing background due diligence on him. Youatt reported that the North Fairgrounds and Capac Road Project is underway and milling is complete. Youatt reported having some issues with construction traffic and the ROWE inspector was responsive to the concerns. Youatt reported that the Department Heads had submitted their requests for Capital Improvement Projects and noted the need for the CIP

**October 3, 2017**

Committee, including Commissioners Ramirez and Romine, to meet to review the requests. Youatt presented email correspondence with the DNR regarding the property appraisal which is due October 6, 2017, and noted the price of the property would soon be known. Youatt reported that the auditors Smith & Klaczkiewicz are continuing their field work on FY16/17 and are looking to present to the Commission at the second November meeting. Youatt reported that he will compile the Management Discussion and Analysis portion of the audit and commended City Treasurer Nicole Frost for the great job she does working with the auditors and preparing the documentation for their field work.

Commissioner Ramirez inquired as to how soon the new police officer would start and whether more officers would be hired. City Manager Tom Youatt responded that the start date would likely be mid-October and there is interest in hiring additional part-time officers. Commissioner Ramirez relayed his concerns for officer safety when they experience twelve-hour shifts, one man shifts, and significant overtime. Youatt responded that some of these parameters are negotiated in the POAM contract, and the use of additional part-time officers could alleviate some of the burdens associated with the current schedule.

**10. OTHER BUSINESS - None**

**11. ADJOURNMENT**

**Motion** by Kempf, seconded by Ramirez, to adjourn the meeting at 7:25 p.m.

**MOTION CARRIED UNANIMOUSLY**

Respectfully submitted by: Nicole F. Frost: \_\_\_\_\_  
City Clerk/Treasurer

Approved: October 17, 2017