

IMLAY CITY COMMISSION
150 N. Main Street
IMLAY CITY, MI 48444

REGULAR MEETING
Tuesday, April 7, 2020
7:00 P.M.

1. CALL TO ORDER

Mayor Joi Kempf called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Joi Kempf led the Pledge of Allegiance

3. ROLL CALL

Present: Mayor Joi Kempf
Commissioner Al Ramirez
Commissioner Ted Sadler

Pro-Tem Frank Demske
Commissioner Greg Rowden
Commissioner Kelly Villanueva

Also Present, City Manager Tom Youatt and City Clerk Dawn Sawicki-Franz.

4. APPROVAL OF AGENDA

Motion by Sadler, seconded by Villanueva to approve the agenda with addition of
F. City Hall Computer Purchases
MOTION CARRIED UNANIMOUSLY

5. APPROVAL OF CONSENT AGENDA ITEMS

A. Approval of Commission Minutes – March 17, 2020
March 25, 2020 – Special Meeting

B. Other Minutes – Planning Commission – March 24, 2020

C. Payment of Bills in the amount of –	Tri-County Bank	\$ 325,519.70
	Lakestone	\$ 76,157.40
	HRA	<u>\$ 1,113.51</u>
		\$ 402,790.61

Motion by Sadler, seconded by Villanueva to approve the Consent Agenda to include payables in the amount of \$402,790.61 as presented.

ROLL CALL VOTE

Ayes: Sadler, Villanueva, Demske, Ramirez, Rowden, Kempf

Nays: None

MOTION CARRIED UNANIMOUSLY

6. CITIZENS FROM THE FLOOR – no citizen comment

7. OLD BUSINESS

None

8. NEW BUSINESS

A. Proclamation – Lisa Kapron, former Administrative Assistant, former Utility Biller/Deputy Clerk

Motion by Demske, seconded by Villanueva to approve Proclamation to Lisa Kapron for her many years of dedicated service to the City of Imlay City.

MOTION CARRIED UNANIMOUSLY

B. Parks and Grounds Maintenance BID

Motion by Ramirez, seconded by Rowden to approve the bid for 2020 Seasonal Parks and Ground Maintenance in the amount of \$18,900.00 to Yard Services of Almont, MI.

ROLL CALL VOTE

Ayes: Ramirez, Rowden, Sadler, Villanueva, Demske, Kempf

Nays: None

MOTION CARRIED UNANIMOUSLY

C. Superior Contracting Payment Application

Motion by Demske, seconded by Sadler to approve payment in the amount of \$205,917.81 to Superior Contracting Group.

ROLL CALL VOTE

Ayes: Demske, Sadler, Villanueva, Ramirez, Rowden, Kempf

Nays: None

MOTION CARRIED UNANIMOUSLY

D. H2A Change Order #2

Motion by Sadler, seconded by Demske to accept Fire Hall Change Order #2 in the amount of \$64,369.00.

ROLL CALL VOTE

Ayes: Sadler, Demske, Ramirez, Rowden, Villanueva, Kempf

Nays: None

MOTION CARRIED UNANIMOUSLY

E. Resolution 2020-04, 2020 Property Tax Poverty Exemption

Motion by Demske, seconded by Rowden to approve Resolution 2020-04, 2020 Property Tax Exemption as presented per annual Federal guidelines and City of Imlay City guidelines.

MOTION CARRIED UNANIMOUSLY

F. Office Computers

Motion by Demske, seconded by Rowden to approve the purchase of three new computers with upgraded software as presented by the quote from IT Right in the amount of \$2,867.00.

ROLL CALL VOTE

Ayes: Demske, Rowden, Sadler, Villanueva, Ramirez, Kempf

Nays: None

MOTION CARRIED UNANIMOUSLY

9. MANAGERS REPORT

City Manager Tom Youatt updates:

DDA meeting scheduled for next Monday, April 13, 2020 and the Parks and Recreation

Commission meeting scheduled for next Tuesday, April 14, 2020 have been cancelled. Sesquicentennial Executive Committee meetings have been postponed for a few weeks at this time. Busker Festival and Auction have been postponed indefinitely.

Splash pad project is moving forward as is the 2020 infrastructure project.

Progress on the Fire Hall continues. Exhaust system installation will be finished this week. Final work on the ceilings and floors needs to be completed while working on getting all services installed such as phone, internet and TV. Open House and Ribbon Cutting will not be held until public can attend.

Recommendation to cancel the next regularly scheduled Commission meeting for Tuesday, April 21, 2020 due to the current social distancing issue. Office remains closed to foot traffic and extra sanitary measures have been put in place and are followed daily to keep all staff safe.

Motion by Villanueva, seconded by Sadler to cancel the scheduled April 21, 2020 regular Commission meeting and to give authority to City Manager Tom Youatt to continue to pay bills and continue to conduct necessary business in the interim.

ROLL CALL VOTE

Ayes: Villanueva, Sadler, Demske, Ramirez, Rowden, Kempf

Nays: None

MOTION CARRIED UNANIMOUSLY

Parks are closed and taped off for public safety at this time to remain proactive.

10. ADJOURNMENT

Motion by Villanueva, seconded by Rowden to adjourn at 7:49 p.m.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted by: _____
Dawn Sawicki-Franz, Clerk/Treasurer

APPROVED: TUESDAY, MAY 5, 2020