

IMLAY CITY COMMISSION
150 N. Main Street
IMLAY CITY, MI 48444

REGUALR MEETING
Tuesday, May 19, 2020
7:00 P.M.

1. CALL TO ORDER

Mayor Joi Kempf called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Joi Kempf led the Pledge of Allegiance

3. ROLL CALL

Present: Mayor Joi Kempf
Commissioner Stu Davis
Commissioner Ted Sadler

Pro-Tem Frank Demske
Commissioner Al Ramirez
Commissioner Kelly Villanueva

Absent: Commissioner Greg Rowden

Also Present: City Manager Tom Youatt, City Clerk Dawn Sawicki-Franz, Doug Schultz from Rowe Professional Services and Bookkeeper Renee Mazey.

4. APPROVAL OF AGENDA

Motion by Davis seconded by Sadler to approve the agenda with the addition of **Old Business D. Change Order #1 - Borland Road Water Project** and **New Business F. City Manager Discussion.**

MOTION CARRIED UNANIMOUSLY

5. APPROVAL OF CONSENT AGENDA ITEMS

Motion by Demske supported by Davis to approve the consent agenda items as presented:

A. Approval of Commission Minutes - May 5, 2020

May 13, 2020

B. Other Minutes - DDA Minutes - March 16, 2020

C. Payment of Bills in the amount of - Tri-County Bank \$429,831.19

Lakestone Bank \$585.00

\$430,416.19

ROLL CALL VOTE

Ayes: Demske, Davis, Ramirez, Sadler, Villanueva, Kempf

Nays: None

MOTION CARRIED UNANIMOUSLY

6. CITIZENS FROM THE FLOOR – Bookkeeper Renee Mazey thanked the board for their recent monetary support for her dedication and extra help that she provided during the recent absence of posted staff positions and changeover of office personnel.

7. Old Business

A. Spicer - Invoice for 2020 Infrastructure Improvements

Motion by Ramirez supported by Demske to approve the payment of Invoice #201480 in the amount of \$73,601.25.

ROLL CALL VOTE

Ayes: Ramirez, Demske, Sadler, Davis, Villanueva, Kempf

Nays: None

MOTION CARRIED UNANIMOUSLY

B. Fire Hall Office Equipment Purchase Order - Purchased 25 vinyl banquet/reception chairs for the meeting room of the fire hall at a cost of \$689.75. No action needed.

C. Splashpad Bid – Rowe Professional Services - Splashpad Bill

Motion by Ramirez supported by Sadler to pay Invoice #94221 for \$4,788.50 regarding Project #18C0277.

ROLL CALL VOTE

Ayes: Ramirez, Sadler, Davis, Villanueva, Demske, Kempf

Nays: None

MOTION CARRIED UNANIMOUSLY

D. Change Order #1 - Borland Road Water Project

Motion by Davis supported by Sadler to accept the Change Order #1 – Borland Road Water Project – amending substantial completion time from May 22, 2020 to June 15, 2020 and amending final payment due from June 15, 2020 to June 30, 2020.

MOTION CARRIED UNANIMOUSLY

8. New Business

A. Resolution 2020-12 – Authorizing in Person Meeting

Motion by Sadler and supported by Davis to approve Resolution #2020-12

MOTION CARRIED UNANIMOUSLY

B. Sesquicentennial Celebration

Motion by Davis and supported by Villanueva to postpone the Sesquicentennial Celebration from August 8, 2020 until a future notice.

MOTION CARRIED UNANIMOUSLY

C. Pool

Motion by Villanueva supported by Ramirez to keep the pool closed for this year due to the social distancing order from the state.

MOTION CARRIED UNANIMOUSLY

D. Front Counter Glass Installation

Motion by Davis and supported by Demske to accept the bid submitted by Todd's Glass, Mirrors & More, LLC for installation of protective counter glass and posts – estimate #2564 at a cost of \$1,900.00.

ROLL CALL VOTE

Ayes: Davis, Demske, Ramirez, Sadler, Villanueva, Kempf

Nays: None

MOTION CARRIED UNANIMOUSLY

E. Letter of Resignation – City Manager Tom Youatt

Motion by Davis supported by Villanueva to regretfully accept the resignation of City Manager Tom Youatt effective June 30, 2020.

MOTION CARRIED UNANIMOUSLY

F. City Manager Discussion

Motion by Sadler supported by Davis to give the personnel committee authorization to hire a search firm, if they find one that they are happy with, spending no more than \$25,000 without additional approval of the board council.

ROLL CALL VOTE

Ayes: Sadler, Davis, Villanueva, Demske, Ramirez, Kempf

Nays: None

MOTION CARRIED UNANIMOUSLY

9. Mananger's Report

City Manager Tom Youatt's updates: Focusing on Newark Road pump station rehabilitation and the M53 sanitary sewer portion of the 2020 infrastructure project and the Fourth Street part of the project is on hold for now. The fire hall punch list with Superior Contracting is working on completion. Landscaping work at the welcome sign has been approved and greenery will be added with mulch. State revenue sharing projections look positive for upcoming months.

10. **Other – none**

11. **ADJOURNMENT**

Motion by Ramirez supported by Sadler to adjourn at 8:08 p.m.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted by: _____
Dawn Sawicki-Franz, Clerk/Treasurer