

**IMLAY CITY COMMISSION**  
150 N. Main Street  
IMLAY CITY, MI 48444

**REGUALR MEETING**  
Tuesday, September 15, 2020  
7:00 PM

**1. CALL TO ORDER**

Mayor Joi Kempf called the meeting to order at 7:00pm.

**2. PLEDGE OF ALLEGIANCE**

Mayor Joi Kempf led the Pledge of Allegiance

**3. ROLL CALL**

**Present:** Mayor Joi Kempf  
Commissioner Greg Rowden  
**Absent:** Commissioner Stu Davis  
Commissioner Kelly Villanueva

Mayor Pro Tem Frank Demske  
Commissioner Ted Sadler  
Commissioner Al Ramirez

**Also, Present:** City Manager Craig Horton, City Clerk Dawn Sawicki-Franz and Executive Director Lapeer Development Corporation Quentin L. Bishop.

**4. APPROVAL OF AGENDA**

**Motion** by Sadler supported by Rowden to approve the agenda with the addition of **New Business C. MERS Officer and Employee Delegate to Attend MERS Conference September 24, 2020.**

**MOTION CARRIED UNANIMOUSLY**

**5. APPROVAL OF CONSENT AGENDA ITEMS**

**Motion** by Demske supported by Sadler to approve the consent agenda items as presented:

<b>A.</b> Approval of Commission Minutes:	September 1, 2020	Regular Meeting
<b>B.</b> Approval of Other Minutes:	July 14, 2020	Parks and Recreation
<b>C.</b> Payment of Bills in the amount of:	General Fund Checking	\$460,213.92
	Tax Account	\$284,050.99
	HRA Account	<u>\$ 54.58</u>
	Total	\$744,319.49

**ROLL CALL VOTE**

Ayes: Demske, Sadler, Rowden, Kempf

Nays: None

**MOTION CARRIED UNANIMOUSLY**

**6. DEPARTMENT HEAD UPDATE**

**City Clerk/Treasurer Dawn Sawicki-Franz** updated on the upcoming election and the upswing in absentee voter requests. She stated that the absentee ballot requests are running about four times greater than the requests were for the 2016 Presidential Election and the voter registration has increased also. She stated that she has seasoned election inspectors and has received two new applicants for the election inspector positions. She also noted that Lapeer County Clerk Theresa Spencer has scheduled upcoming training in the next month for anyone that has expired or for any new inspectors. Dawn also stated that property taxes were due on the 14<sup>th</sup> of September and the office was buzzing with payments coming in as well as the creation and mailing of this quarter water billing.

**7. CITIZENS FROM THE FLOOR**

Executive Director Lapeer Development Corporation Quentin L. Bishop spoke regarding recent small business funding. 211 applications were received and 125 were awarded with a low end of \$5,000 and high end of \$20,000 and 12 of those were awarded in Imlay City and 17 other locations across Lapeer County.

**8. OLD BUSINESS**

**A. Midwest Industrial Development - Speculative Building Designation, 2045 S. Almont Avenue.**

Executive Director Lapeer Development Corporation Quentin L. Bishop offered an updated explanation as to the progress of the speculative building designation and the process involved as well as time frames that are required.

**9. NEW BUSINESS**

**A. DDA – Art In The Rough Street Closure**

**Motion** by Demske supported by Rowden to approve the Special Events Application from DDA Director Lorrelei Natke for road closure of East Third between Main and South Almont on Saturday, September 19, 2020 from noon to 11pm for the purpose of 6th Annual Art In The Rough Event.

**MOTION CARRIED UNANIMOUSLY**

**B. Boards and Commissions Vacancies**

It is noted that the following vacancies still exist:

Board of Review: Alternate: 1

Election Commission: 1

Lamb/Steele: 2

Parks & Recreation: 1

Zoning Board of Appeals: Alternate: 1

Applications can be found on the website and it is asked that we encourage public to get involved and to apply for these open positions within our boards and commissions.

**Motion** by Sadler supported by Rowden to appoint Frank Demske to the Election Commission position to serve along with current members Commissioner Kelly Villanueva and City Clerk Dawn Sawicki-Franz.

**MOTION CARRIED UNANIMOUSLY.**

**C. MERS Officer and Employee Delegate to Attend MERS Conference September 24, 2020 which is a virtual conference this year.**

**Motion** by Demske supported by Rowden to appoint the following - Officer Delegate: Craig Horton, Officer Delegate Alternate: Dawn Sawicki-Franz, Employee Delegate: Joe DeLuca, Employee Delegate Alternate: David Rock.

**ROLL CALL VOTE**

Ayes: Demske, Rowden, Sadler, Kempf

Nays: None

**MOTION CARRIED UNANIMOUSLY**

**10. CITY MANAGER’S REPORT**

City Manager Craig Horton spoke of the replacement of the August Revenue Sharing with Corona Virus Relief funds that also require restrictions on its use. The Fire Hall had new cement installed and the phone system flaws are being corrected as well as blind installation quotes are being collected. Splashpad project is moving forward and contracts are expected to be signed soon with a timeline that meets Imlay City’s goal and objective for the future opening of the Splashpad. A recent meeting with MML produced an agreement that MML will send an inspector to review damage of several roofs possibly damaged by the hail storm a few months back. Water and sewer rates will be reviewed in the near future. Paving has begun on E. Fifth St, W. Sixth St, W. Third St and Main Street. Imlay Place Condo Association had several requests that will be reviewed. Craig stated that Halloween is not a city event, but rather a nationally recognized holiday. The city has no legal authority or basis to cancel Halloween or restrict the free movement of its residents. All residents, however, should adhere to any public health recommendations from Lapeer County Health Department.

**11. Other**

None

**12. CITIZENS FROM THE FLOOR**

None

**13. ADJOURNMENT**

**Motion** by Sadler supported by Rowden to adjourn at 7:56pm.

**MOTION CARRIED UNANIMOUSLY**

Next Regular Commission Meeting Date: Tuesday, October 6, 2020

Respectfully submitted by: \_\_\_\_\_  
Dawn Sawicki-Franz, Clerk/Treasurer

**APPROVED:**