

IMLAY CITY COMMISSION
150 N. Main Street
IMLAY CITY, MI 48444

REGULAR MEETING
Tuesday, October 06, 2020
7:00 PM

1. CALL TO ORDER

Mayor Joi Kempf called the meeting to order at 7:00PM.

2. PLEDGE OF ALLEGIANCE

Mayor Joi Kempf led the Pledge of Allegiance

3. ROLL CALL

Present: Mayor Joi Kempf
Commissioner Stu Davis
Commissioner Greg Rowden
Mayor Pro Tem Frank Demske
Commissioner Al Ramirez
Commissioner Ted Sadler

Absent: Commissioner Kelly Villanueva

Also, Present: City Manager Craig Horton, Police Chief Scott Pike, Fire Chief Rick Horton, Officer Corey Martin, City Clerk Dawn Sawicki-Franz and citizens.

4. APPROVAL OF AGENDA

Motion by Davis supported by Rowden to approve the agenda as presented

MOTION CARRIED UNANIMOUSLY

5. APPROVAL OF CONSENT AGENDA

Motion by Davis supported by Rowden to approve the consent agenda items to include:

A. Approval of Minutes - September 15, 2020

September 17, 2020 Work Session

B. Other Minutes - Election Commission July 7, 2020

ZBA - January 24, 2019

August 22, 2019

C. Payment of Bills in the amount of – General Fund Checking	\$ 638,415.86
Tax Account	\$ 000,000.00
HRA Account	<u>\$ 334.40</u>
Total	<u>\$ 638,750.26</u>

ROLL CALL VOTE

Ayes: Davis, Rowden, Ramirez, Sadler, Demske, Kempf

Nays: None

MOTION CARRIED UNANIMOUSLY

6. DEPARTMENT HEAD UPDATE: POLICE CHIEF SCOTT PIKE

Chief Pike spoke of the most pressing issue as having been dealing with Covid-19 related events and the lack of manpower due to officers being on leave of absences and administrative leave of absence. Chief Pike also explained the monthly mashup – scorecard with the crime report for the city that was included in the board packet. He then gave accolades to his officers as being problem solvers utilizing their resources on solving crimes in the city such as vandalism. He then spoke of an upgraded camera system for both the car cameras and the body cameras from the Axon Company. He stated that this camera system has features that no other system has such as immediate activation when a firearm is removed from holster. The purchase plan from this company is a five-year agreement with a larger payment due the first year and four smaller payments for the remaining four years.

Motion by Davis supported by Rowden to purchase the Axon Camera System as a sole source as presented by Chief Pike for the total amount of \$28,868.00 with first year payment being \$11,684.00 and four payments for the next four years of \$4,296.00.

ROLL CALL VOTE

Ayes: Davis, Rowden, Sadler, Demske, Ramirez, Kempf

Nays: None

MOTION CARRIED UNANIMOUSLY

Officer Cory Martin spoke on the current tasks of the Code Enforcement Officer and how the challenges that the shortage of staffing of officers has created a period of time when the code enforcement had to take a lower level of importance and he had to return to regular rotation of road patrol. He shared how his position works well when he is able to establish a relationship with the blight offenders.

7. CITIZENS FROM THE FLOOR

None

8. OLD BUSINESS

A. Boards and Commission Vacancies

1. Board of Review: Alternate: 1
2. Lamb/Steele: 2
3. Parks & Recreation: 1
4. Zoning Board of Appeals: Alternate: 2

B. Fire Hall Purchase Orders

Motion by Davis supported by Ramirez to purchase the blinds for the fire hall from Katie Alexander and Associates including installation for a price of \$1,600.00 as presented.

ROLL CALL VOTE

Ayes: Davis, Ramirez, Demske, Rowden, Sadler, Kempf

Nays: None

MOTION CARRIED UNANIMOUSLY

C. Fire Chief Rick Horton-Fire Hall Information

Fire Chief Horton spoke of the water leakage under the doors at the new fire hall. He has a quote from an independent cement company that reviewed the cement issue and will fix the cement for a fee. City Manager Craig Horton said he will meet with those involved and try to come to a solution to this issue as soon as possible.

9. NEW BUSINESS

A. Trick-or-Treat Time

The city is not actually sanctioning Halloween or Trick-or-Treating. All this is...the siren will be set off to help people be aware of the trick-or-treaters and help aid in safety of the people out and about to the wellbeing of our community. The siren will be set off at 6pm and again at 8pm to keep things as normal as possible.

B. City Fund Balance Policy

City Manager Craig Horton has presented a City Fund Balance Policy that needs to be put in place per the advice of our auditors.

Motion by Davis supported by Sadler to approve the City Fund Balance Policy as presented.

MOTION CARRIED

10. MANAGER'S REPORT

Mayor Joi Kempf stated that the city applied for and received two grants from CARES Act; one at \$26,000 and one at \$40,000.

Fire Chief Rick Horton stated that the firemen were ecstatic about receiving the CARES Act funds and had no idea that this was coming to them.

City Manager Craig Horton stated that Revenue Sharing will be \$7,000 less in the coming year than what we received in the last year for funding. Update on the splashpad: the colors have been chosen, parts are to be ordered, pipes will be installed this year and the rest will be finished next year with a completion date of May 7, 2021. An inspector from MML was in recently and inspected the roofs of some of the city buildings for possible claims but has not gotten back to us as of yet. DPW Superintendent Ed Priehs spoke with DTE on placing a light at Newark Road and Stoldt Avenue and received a quote for \$2000.00 for the cost of installing this light. The

Fire Chief, DPW Superintendent and City Manager met with MDOT to discuss the requested traffic light near the fire station. Their plan is to put a boulevard down M-53 which will force traffic to turn right and continue to a Michigan left and then continue on their path. There will be a special turn area by the fire hall for emergency vehicles to head south from Borland Road and this plan is scheduled to take place in the year 2026. The side flasher lights will be installed in December and need to be turned on manually by fire personnel. MDOT reminded us that the raised platform under the trestle would be too high and people would be able to touch the cobra cable above their head causing a liability. The only way this would work is to use the diagram where the area is cut out and the city would have to cover 100% of the cost of this project. The last item that the City Manager would like the council to review is the letter to the planning commission regarding direction per the work session for them to review the ordinances as stated.

11. OTHER BUSINESS

Commissioner Stu Davis asked about the slogan “City of Country Living”. Craig stated he has talked to Katrina Morrow regarding sketches for a new logo. Davis asked about snow plowing the sidewalks. Nixle was discussed as a means of notification for emergencies for the Imlay City residents. To give the public instructions on the usage of Nixle, we could put directions on the back of the water bills or as an insert in the water bills, the taxes or the winter newsletters as well as on the website.

Commissioner Al Ramirez asked about compensating Clerk/Treasurer Dawn Sawicki-Franz for the time during interim city manager for the extra duties that needed done. Commissioner Ted Sadler stated that this could be reported to the personnel committee after the city manager reviews and makes a decision. Fire Chief Rick Horton stated that Dawn stepped into a “bee’s nest” and helped with the fire hall issues at the time which was over and above her duties.

12. CITIZENS FROM THE FLOOR

None

13. ADJOURNMENT

Motion by Sadler supported by Davis to adjourn at 8:14pm.

MOTION CARRIED UNANIMOUSLY

Next Regular Commission Meeting Date: Tuesday, October 20, 2020

Respectfully submitted by: _____
Dawn Sawicki-Franz, Clerk/Treasurer

APPROVED: October 20, 2020