

IMLAY CITY COMMISSION  
150 N. MAIN STREET  
IMLAY CITY, MI 48444

REGULAR MEETING  
Tuesday, February 2, 2021  
7:00 PM

1. **CALL TO ORDER**

Mayor Joi Kempf called the meeting to order at 7:00PM.

2. **PLEDGE OF ALLEGIANCE**

Mayor Joi Kempf led the Pledge of Allegiance

3. **ROLL CALL**

**Present:** Mayor Joi Kempf

Mayor Pro Tem Frank Demske

Commissioner Stu Davis

Commissioner Ted Sadler

Commissioner Greg Rowden

**Absent:** Commissioner Bob Tanis

Commissioner Kelly Villanueva

**Also Present:** City Manager Craig Horton, Doug Schultz from Rowe, Police Chief Scott Pike and City Clerk Dawn Sawicki-Franz.

Commissioner Demske arrived at 7:02pm

4. **APPROVAL OF AGENDA**

**MOTION** by Davis supported by Rowden to approve the agenda as presented.

**MOTION CARRIED UNANIMOUSLY**

5. **APPROVAL OF CONSENT AGENDA**

**MOTION** by Davis supported by Sadler to approve the consent agenda items to include:

A. Approval of Minutes: City Commission – January 19, 2021

B. Other Minutes: Planning Commission – November 24, 2020

C. Payment of Bills:

General Fund Checking	\$	413,930.50
-----------------------	----	------------

Tax Account	\$	247.89
-------------	----	--------

HRA Account	\$	<u>974.35</u>
-------------	----	---------------

Total	\$	415,152.74
-------	----	------------

**ROLL CALL VOTE**

Ayes: Davis, Sadler, Rowden, Demske, Kempf

Nays: None

**MOTION CARRIED UNANIMOUSLY**

6. **DEPARTMENT HEAD UPDATE:**

**Police Chief Scot Pike** – stated that things are currently quiet in the city due to cold weather and Covid19. Manpower strength is starting to come back. Newest Officer Connor Hodgins just finished his field training and will be out on his own starting next week. Officer Corey Martin will be returning to Code Enforcement next week also. Officer Joe Deluca remains out on medical and Officer Jeff Kronz continues to be on administrative leave. Planning budget for next year. All officers that wish to be vaccinated for Covid19, have been at this point and four will be going for the second dose on Friday.

7. **CITIZENS FROM THE FLOOR**

None

8. **OLD BUSINESS**

**A. PENCHURA APPLICATION FOR PAYMENT FOR SPLASHPAD - #1**

**Doug Schultz from Rowe** presented an updated drawing of the Splash Pad. He also stated the contractor has been making good progress on the Splash Pad with the available weather

**IMLAY CITY COMMISSION  
150 N. MAIN STREET  
IMLAY CITY, MI 48444**

**REGULAR MEETING  
Tuesday, February 2, 2021  
7:00 PM**

to date. Schultz also informed the council that the plumbing is installed and stubbed up ready for the controls to be installed. All equipment has been delivered and ready to install. Schultz gave accolades to the City of Imlay City DPW for their help and cooperation in moving the shed. Spring wrap up should be done pretty quickly. An update was sent to the Department of Natural Resources for a progress report which is required for payment of the reimbursement grant to the City of Imlay City. Minimal landscaping is required by the contractor for the project to be finished.

**MOTION** by Davis supported by Rowden to approve the payment Application Number: 1 to Penchura LLC in the amount of \$176,469.30 for the Splashpad.

**ROLL CALL VOTE**

Ayes: Davis, Rowden, Sadler, Demske, Kempf

Nays: None

**MOTION CARRIED UNANIMOUSLY**

**B. WORK SESSION DISCUSSION**

**Mayor Kempf** stated that a new date needed to be set for the Commission Work Session because some could not make the previous date planned. Dates that are being considered are Wednesday, February 17, 2021, Thursday, February 25, 2021 or Thursday, March 4, 2021. A final date will be set once all commissioners are contacted and agree on a date. This meeting will be at 6pm.

**NO MOTION, DISCUSSION ONLY**

**9. NEW BUSINESS**

**A. TREE REMOVAL BID**

Included in the commission packet is a recommendation from DPW Superintendent Ed Priehs to award the tree removal bid for the removal of nine trees in the city, to Kappen Tree Service of Cass City, MI in the amount of \$5,450.00.

**MOTION** by Davis and supported by Sadler to accept the bid from Kappen Tree Service of Cass City, MI in the amount of \$5,450.00 at the recommendation of DPW Superintendent Ed Priehs as presented.

**ROLL CALL VOTE**

Ayes: Davis, Sadler, Rowden, Demske, Kempf

Nays: None

**MOTION CARRIED UNANIMOUSLY**

**B. USDA RURAL DEVELOPMENT GRANT-POLICE CAR PURCHASE**

**Police Chief Scott Pike** presented a need for a new police vehicle due to one or two cars that need to be replaced. The USDA Rural Development Grant will be for 55% of the purchase. Pike stated that a pickup truck has been needed for a long time and will be primarily used by the Code Enforcement Officer. Three bids were received, one Ford, one Chevrolet and one Dodge. The Dodge bid came back the lowest. This vehicle will be 4WD, be outfitted with lights and decals as necessary and include a prisoner cage in the back seat. The total cost is approximately \$51,150 with \$28,000 from the grant and requesting \$23,018 from Imlay City to be approved by council in order to file for the grant. This would be ordered in July to coincide with FY 2021-2022 budget.

**MOTION** by Davis and supported by Sadler to approve the application for the USDA Rural Development Grant of \$28,000 by the police department and in addition accept the bid from LaLonde for the Dodge pickup with necessary equipment installed at a cost to the city of \$23,018 as presented.

**IMLAY CITY COMMISSION  
150 N. MAIN STREET  
IMLAY CITY, MI 48444**

**REGULAR MEETING  
Tuesday, February 2, 2021  
7:00 PM**

**ROLL CALL VOTE**

Ayes: Davis, Sadler, Rowden, Demske, Kempf

Nays: None

**MOTION CARRIED UNANIMOUSLY**

**10. MANAGER'S REPORT**

**City Manager Craig Horton** reported that the RFP for Planning Services has been sent out as of this morning and is due back in our office by February 19, 2021. American Tower has been asking to buy the property that the tower is on behind the DPW. Comcast has approached the city to request a similar video franchise agreement as Spectrum currently has with the city. Ryan at King and King discussed parking lot resurfacing with the city manager. Horton said that Fire Chief Rick Horton was in the office recently expressing the urgent need for air packs for his firefighters. The lifespan of air packs is approximately 10-15 years and most of his department's air packs are approximately 16 years old. Chief Horton also stated that nearby fire departments are applying for and getting FEMA grants for these and the cost could be reduced if a group of departments order these together.

**11. OTHER BUSINESS**

**Commissioner Rowden** expressed his thanks and appreciation for the kindness expressed to him and his family during the recent loss of his Mother.

**Commissioner Davis** voiced his appreciation for the DPW for their prompt city wide snow removal and stated that he was impressed that they were out in the very wee hours of the morning on Christmas morning and even recently taking care of this for the city.

**12. CITIZENS FROM THE FLOOR**

None

**13. ADJOURNMENT**

**MOTION** by Davis supported by Rowden to adjourn at 8:01pm.

**MOTION CARRIED UNANIMOUSLY**

Next Regular Commission Meeting Date: Tuesday, February 16, 2021

Respectfully submitted by: \_\_\_\_\_  
Dawn Sawicki-Franz, Clerk/Treasurer

**APPROVED: February 16, 2021**