

IMLAY CITY COMMISSION
150 N. MAIN STREET
IMLAY CITY, MI 48444

REGULAR MEETING
Tuesday, September 07, 2021
7:00 PM

1. **CALL TO ORDER**

Mayor Joi Kempf called the meeting to order at 7:00 PM.

2. **PLEDGE OF ALLEGIANCE**

Mayor Joi Kempf led the Pledge of Allegiance

3. **ROLL CALL**

Present: Mayor Joi Kempf, Mayor Pro Tem Frank Demske, Commissioner Stu Davis, Commissioner Greg Rowden, Commissioner Ted Sadler, Commissioner Bob Tanis

Absent: Commissioner Kelly Villanueva

Also Present: City Manager Craig Horton, DDA Director Lorrelei Natke, Zoning Administrator Gerry Edwards, City Clerk Dawn Sawicki-Franz and public.

4. **APPROVAL OF AGENDA**

MOTION by Davis supported by Rowden to approve the agenda with the addition of DDA Director Lorrelei Natke as Department Head.

MOTION CARRIED UNANIMOUSLY

5. **APPROVAL OF CONSENT AGENDA**

MOTION by Davis supported by Sadler to approve the consent agenda items to include:

- A. Approval of Minutes August 17, 2021 Regular Meeting
B. Other Minutes June 22, 2021 Planning Commission
July 01, 2021 Ruth Hughes Memorial District Library
August 26, 2021 Lapeer County Board of Commissioners
- C. Payment of Bills in the amount of
- | | | |
|-----------------------|----|-------------------|
| General Fund Checking | \$ | 386,716.04 |
| Tax Account | \$ | 352,728.09 |
| HRA Account | \$ | 857.63 |
| Total | \$ | <u>740,301.76</u> |

ROLL CALL VOTE

Ayes: Davis, Sadler, Tanis, Demske. Rowden, Kempf

Nays: None

Absent: Villanueva

MOTION CARRIED UNANIMOUSLY

6. **DEPARTMENT HEAD UPDATE**

DDA Director Lorrelei Natke highlighted the busy summer season that had just taken place with some new events and some previously proven ones. Natke emphasized the upcoming events for the Fall and Winter seasons; Homecoming, Merchant Trick-or-Treating, and Winter Playground as well as a special Bike Night on Friday, September 24th featuring a custom Chopper Giveaway from Sam Bernstein's Law Firm and Volunteers of America with Former Red Wing Darren McCarty on site. Natke stated that some new businesses are on their way to the downtown and she looks forward to helping them with their transitions.

7. **CITIZENS FROM THE FLOOR**

None

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8. **OLD BUSINESS**

A. **EMERGENCY FIRE AND POLICE COST RECOVERY FEE SCHEDULE**

MOTION by Davis supported by Demske to approve the Emergency Fire and Police Cost Recovery Fee Schedule as presented.

ROLL CALL VOTE

Ayes: Davis, Demske, Rowden, Sadler, Tanis, Kempf

Nays: None

Absent: Villanueva

MOTION CARRIED UNANIMOUSLY

9. **NEW BUSINESS**

A. **DESIGNATION OF FOIA COORDINATOR**

MOTION by Davis supported by Rowden to appoint Clerk/Treasurer Dawn Sawicki-Franz as FOIA (Freedom of Information Act) Coordinator.

MOTION CARRIED UNANIMOUSLY

B. **RESOLUTION 2021-07 PROCLAMATION-NATIONAL RAIL SAFETY WEEK**

MOTION by Davis supported by Tanis to approve Resolution 2021-07 Proclamation-National Rail Safety Week proclaiming September 20th – 26th, 2021 as such and encourage the DDA to purchase a flag to be flown by the rail station for that week.

ROLL CALL VOTE

Ayes: Davis, Tanis, Demske, Rowden, Sadler, Kempf

Nays: None

Absent: Villanueva

MOTION CARRIED UNANIMOUSLY

C. **OLD FIRE HALL**

Administrative Assistant to the DDA Director and Farmer's Market Manager Katrina Morrow presented the DDA Board's approval to move the Farmer's Market indoors to the old fire hall. She stated that they are looking for input on uses and suggestions for ways that this building may be utilized optimally in the future. Improvements on the inside and the parking lot as well as fees from vendors will be reviewed at a later date and possibly be ready for a move-in date in the spring.

NO MOTION DISCUSSION ONLY

MOTION by Davis supported by Tanis to allow City Manager Craig Horton and DDA Director Lorrelei Natke to negotiate terms for a contract with "Nightmares from Hell" Haunted House to be held in the old fire hall on the weekends of: the last weekend of September and each weekend in October. Liability insurance to be provided by the tenant.

ROLL CALL VOTE

Ayes: Davis, Tanis, Demske, Rowden, Sadler, Kempf

Nays: None

Absent: Villanueva

MOTION CARRIED UNANIMOUSLY

10. **CITIZENS FROM THE FLOOR**

None

11. **CLOSED SESSION**

None

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12. OTHER BUSINESS

Two pieces of correspondence were noted by Horton for the Commission to review.

13. ADJOURNMENT

MOTION by Davis supported by Demske to adjourn at 7:46PM.

MOTION CARRIED UNANIMOUSLY

Next Regular Commission Meeting Date: Tuesday, September 21, 2021 at 7:00PM.

Respectfully submitted by: _____
Dawn Sawicki-Franz, Clerk/Treasurer

APPROVED: September 21, 2021