

**IMLAY CITY COMMISSION  
150 N. MAIN STREET  
IMLAY CITY, MI 48444**

**REGULAR MEETING  
TUESDAY, MARCH 7, 2023  
7:00 PM**

**1. CALL TO ORDER**

Mayor Joi Kempf called the meeting to order at 7:00PM.

**2. PLEDGE OF ALLEGIANCE**

Mayor Joi Kempf led the Pledge of Allegiance.

**3. ROLL CALL**

**Present:** Mayor Joi Kempf, Mayor Pro Tem Ted Sadler, Commissioner Shane Collison, Commissioner Joe DeLuca, Commissioner Al Ramirez, Commissioner Bob Tanis, Commissioner Barbara Yockey

**Absent:** None

**Also Present:** City Manager Craig Horton, Interim DDA Director Dana Walker, Clerk/Treasurer Dawn Sawicki-Franz and Public.

**4. APPROVAL OF AGENDA**

- A. MOTION** by Ramirez seconded by Tanis to approve the agenda as presented.  
**MOTION CARRIED UNANIMOUSLY**

**5. APPROVAL OF CONSENT AGENDA**

**MOTION** by Sadler seconded by Tanis to approve the consent agenda to include:

- A. APPROVAL OF MINUTES** February 21, 2023 – Regular Meeting  
**B. OTHER MINUTES** February 09, 2023 – Lapeer County Commission  
**C. PAYMENT OF BILLS IN THE AMOUNT OF:**
- |                       |    |                   |
|-----------------------|----|-------------------|
| General Fund Checking | \$ | 146,804.15        |
| Tax Account           | \$ | 388,125.09        |
| HRA Account           | \$ | <u>80.53</u>      |
| Total                 | \$ | <u>535,009.77</u> |

**ROLL CALL VOTE**

Ayes: Sadler, Tanis, Yockey, Collison, DeLuca, Ramirez, Kempf

Nays: None

Absent: None

**MOTION CARRIED UNANIMOUSLY**

**6. CITIZENS FROM THE FLOOR**

None

**7. DEPARTMENT HEAD**

None

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**8. UNFINISHED BUSINESS**

**A. SECOND READING-AMENDMENT OF CITY OF IMLAY CITY CODE OF ORDINANCES 8.3  
OFFENSES AGAINST CITY REGULATIONS - DISTURBING THE PEACE**

Mayor Kempf read a synopsis of Ordinance 8.3 as a second reading.

**MOTION** by Collision seconded by Yockey to approve the City of Imlay City Code of Ordinances 8.3 Offenses against City Regulations - Disturbing the Peace as presented.

**ROLL CALL VOTE**

Ayes: Collision, Yockey, DeLuca, Ramirez, Sadler, Tanis, Kempf

Nays: None

Absent: None

**MOTION CARRIED UNANIMOUSLY**

**B. SECOND READING-AMENDMENT OF CITY OF IMLAY CITY CODE OF ORDINANCES 8.2C  
GENERAL REGULATIONS – SNOW EMERGENCIES**

Mayor Kempf read a synopsis of Ordinance 8.2C as a second reading.

**MOTION** by Yockey seconded by Tanis to approve the City of Imlay City Code of Ordinances 8.2C General Regulations – Snow Emergencies.

**ROLL CALL VOTE**

Ayes: Yockey, Tanis, DeLuca, Collision, Ramirez, Sadler, Kempf

Nays: None

Absent: None

**MOTION CARRIED UNANIMOUSLY**

**9. NEW BUSINESS**

**A. OHM RECOMMENDATION – CEDAR STREET SIDEWALK**

City Manager Horton explained that the City with the assistance of Alex Parent from OHM, went out for bid for this project and only received one bid and recommends the City accept this bid as presented.

**MOTION** by Sadler seconded by Yockey to accept the bid from TG Priehs LLC in the amount of \$217,173.00 for the Cedar Street Sidewalk Project.

**ROLL CALL VOTE**

Ayes: Sadler, Yockey, Collision, DeLuca, Ramirez, Tanis, Kempf

Nays: None

Absent: None

**MOTION CARRIED UNANIMOUSLY**

**B. WWTP SLUDGE REMOVAL BID**

City Manager Horton explained that the City received three bids and WWTP Superintendent Pat Rankin's recommendation letter is enclosed in the board packet.

**MOTION** by Yockey seconded by Collision to approve that we accept the bid from Bio Tech Agronomics at \$0.0441/gallon with diesel fuel surcharges as presented.

**ROLL CALL VOTE**

Ayes: Yockey, Collision, Ramirez, Sadler, DeLuca, Tanis, Kempf

Nays: None

Absent: None

**MOTION CARRIED UNANIMOUSLY**

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**C. DDA DIRECTOR UPDATE**

Interim DDA Director Dana Walker gave an update on the DDA Director hiring process and introduced the candidate, Christine Malzahn, as recommended by the DDA Board to the City Commission for the posted DDA Director position.

Commissioner Sadler addressed Mayor Kempf and requested to entertain a motion to be recused from the vote for DDA Director.

**MOTION** by Yockey and seconded by Tanis to allow Commissioner Sadler to recuse himself in regard to this matter.

**ROLL CALL VOTE**

Ayes: Yockey, Tanis, Collison, Deluca, Ramirez, Sadler, Kempf

Nays: None

Absent: None

**MOTION CARRIED UNANIMOUSLY**

Christine Malzahn shared her background and her objectives for the Downtown Development Association. Questions from the Commission were answered by the candidate.

**MOTION** by Tanis and seconded by Collison to approve hiring Christine Malzahn for the Downtown Development Association Director position as presented.

**ROLL CALL VOTE**

Ayes: Tanis, Collison, Deluca, Ramirez, Yockey, Kempf

Nays: None

Absent: None

Abstentions: Sadler

**MOTION CARRIED**

**10. CITIZENS FROM THE FLOOR**

DDA Board Member Justin Shattuck spoke regarding his support for Christine Malzahn as Imlay City DDA Director.

**11. CLOSED SESSION**

None

**12. CITY MANAGER TIME**

*City Manager Horton* spoke about the Imlay Township Fire Agreement and gave an update on the 425 Agreement with Imlay Township for Newark and Blacks Corners Road. Horton informed the Commission on the recent advice received from the City Attorney against donating the obsolete air packs from the Imlay City Fire Department to the school for training due to possible liability issues. Horton reminded the Commissioners of the upcoming Budget Workshop on Monday, March 20<sup>th</sup>, 2023, at 6:00PM. Horton continued with information regarding the bid opening held on the 6<sup>th</sup> of March for the Sanitary Sewer Project and is working closely with Sam Szaroletta at Spicer on this development. Horton presented the Sidewalk Trip Hazzard Elimination Summary provided by DPW Superintendent Ed Priehs and in conclusion briefed the Commission on the RFP for the Sign Shop/DPW Barn/Fire Hall and depending on the responses to this RFP, these properties could need some zoning review.

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**13. CITY COMMISSIONER TIME**

*Commissioner Yockey* sent her kudos to the DPW for the great job performed on plowing out the snow during the last snowstorm.

*Commissioner Sadler* welcomed the new DDA Director Christine Malzahn.

**14. ADJOURNMENT**

**MOTION** by Collison seconded by Yockey to adjourn at 7:44PM

**MOTION CARRIED UNANIMOUSLY**

Next Regular Commission Meeting Date: Tuesday, March 21, 2023, at 7:00PM

Respectfully submitted by: \_\_\_\_\_  
Dawn Sawicki-Franz, City Clerk

**APPROVED: March 21, 2023**