

IMLAY CITY COMMISSION
150 N. MAIN STREET
IMLAY CITY, MI 48444

REGULAR MEETING
TUESDAY, DECEMBER 20, 2022
7:00 PM

1. **CALL TO ORDER**

Mayor Joi Kempf called the meeting to order at 7:00PM.

2. **PLEDGE OF ALLEGIANCE**

Mayor Joi Kempf led the Pledge of Allegiance.

3. **ROLL CALL**

Present: Mayor Joi Kempf, Mayor Pro Tem Ted Sadler, Commissioner Shane Collison, Commissioner Joe DeLuca, Commissioner Al Ramirez, Commissioner Bob Tanis, Commissioner Barbara Yockey

Absent: None

Also Present: City Manager Craig Horton, Attorney Robert Seibert, CIB Director of Planning Kelly McIntyre, DDA Director Lorrelei Natke, Fire Chief Rick Horton, Clerk/Treasurer Dawn Sawicki-Franz and Public.

4. **APPROVAL OF AGENDA**

MOTION by Tanis seconded by Yockey to approve the agenda as presented.

MOTION CARRIED UNANIMOUSLY

5. **APPROVAL OF CONSENT AGENDA**

MOTION by Sadler seconded by Yockey to approve the consent agenda to include:

- A. Approval of Minutes December 06, 2022 – Regular Meeting
- B. Other Minutes December 01 2022 - Lapeer County Commission
November 14, 2022 – DDA
November 10, 2022 – Parks & Recreation
October 06, 2022 – Ruth Hughes Memorial District Library
- C. Payment of Bills in the amount of:
- | | | |
|-----------------------|----|-------------------|
| General Fund Checking | \$ | 372,850.57 |
| Tax Account | \$ | 11,739.61 |
| HRA Account | \$ | 0.00 |
| Total | \$ | <u>384,590.18</u> |

ROLL CALL VOTE

Ayes: Sadler, Tanis, Yockey, Collison, DeLuca, Ramirez, Kempf

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

6. **CITIZENS FROM THE FLOOR**

None

7. **DEPARTMENT HEAD**

DDA Director Lorrelei Natke described an overview of the DDA (Downtown Development Association) for the new Commissioners and any others in attendance. The DDA was established on Christmas Eve of 1985 to support downtown businesses and the business district as well as bring visitors to the area. A TIFA (Tax Increment Finance Authority) was established to capture tax revenue and was recently updated in 2018. Natke highlighted the 150 Bancroft building as an

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entrepreneurial space, Farmer's Market that works closely with Sr. Fresh, Double Up Bucks and WIC to assist locals with eating healthy and market goods affordability. Natke continued highlighting the Tuesday Night Concert Series in June, July and August and shared that this was a very successful year with a record setting attendance. The Hometown Hero Program was a widely respected success and has been approved for the 2023 season. The Art in the Rough was highly received for the past two seasons. The Gazebo has undergone a complete renovation and currently houses the "Giving Tree" and is now completely ADA accessible. The DDA works closely with EGLE (Michigan Department of Great Lakes and Energy) regarding the properties located in Imlay City that have had contaminants for years and need cleaning up. Natke also highlighted the 2020 Bike Night that was widely received. Natke stated that she was always open to trying new things and exploring options to assist the local business and bringing people into the downtown area.

8. UNFINISHED BUSINESS

A. RESOLUTION 2022-13 TO ADOPT ORDINANCE 6.1 ZONING ORDINANCE UPDATE AND ZONING MAPS UPDATE

MOTION by Yockey seconded by Collison approve Resolution 2022-13 to adopt ordinance 6.1 Zoning Ordinance update and Zoning Maps update as presented with recommendations to amend the Medical Marihuana Zoning Ordinance to remove all buffers to the B-2 sections.

ROLL CALL VOTE

Ayes: Yockey, Collison, DeLuca, Ramirez, Sadler, Tanis, Kempf

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

B. IMLAY CITY FIRE DEPARTMENT – FIRE TRUCK ORDER

A presentation from Fire Chief Rick Horton and Lieutenant Jeff Marceau asking for board support to initialize a purchase order for a \$959,937.00 for a Pierce Enforcer fire truck from Halt Fire with a delivery time of 34-37 months.

MOTION by Sadler seconded by Tanis approve the purchase of a Pierce Enforcer from Halt Fire in the amount of \$959,937.00 as presented.

ROLL CALL VOTE

Ayes: Sadler, Tanis, Yockey, Collison, DeLuca, Ramirez, Kempf

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

C. IMLAY CITY FIRE DEPARTMENT – JAWS BATTERY TOOLS

A presentation by Fire Chief Horton and Lieutenant Marceau regarding much needed Jaws of Life Battery Tools as the current jaws have become obsolete and very difficult, if not impossible, to get replacement parts.

MOTION by Sadler seconded by Tanis to enter into a purchase order for Jaws Battery Tools for a purchase price of up to \$45,000.

ROLL CALL VOTE

Ayes: Sadler, Tanis, Yockey, Collison, DeLuca, Ramirez, Kempf

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

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D. IMLAY CITY FIRE DEPARTMENT – LOOSE EQUIPMENT PURCHASE FOR THE NEW TRUCK

A request by Fire Chief Horton and Lieutenant Marceau for up to \$40,000 for loose equipment to be purchased for the new truck as it is more cost efficient to purchase these items separate rather than included with the truck.

MOTION by Ramirez seconded by Collison to enter into a purchase order for loose equipment as presented for a purchase price not to exceed \$40,000.00.

ROLL CALL VOTE

Ayes: Ramirez, Collison, DeLuca, Sadler, Tanis, Yockey, Kempf

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

9. NEW BUSINESS

A. REAPPOINT ANGIE MCCOY TO RUTH HUGHES MEMORIAL DISTRICT LIBRARY BOARD

MOTION by Tanis seconded by Yockey to reappoint Angie McCoy to Ruth Hughes Memorial District Library Board.

MOTION CARRIED UNANIMOUSLY

B. RESIGNATION LETTER FROM DDA DIRECTOR LORRELEI NATKE

MOTION by Tanis seconded by DeLuca to accept the resignation letter from DDA Director Lorrelei Natke as presented with regret.

MOTION CARRIED UNANIMOUSLY

C. PERSONNEL POLICY AMENDMENT TO THE EMPLOYEE HANDBOOK

MOTION by Ramirez seconded by Tanis to approve Personnel Policy Amendment #2022-01 to the employee handbook to include Martin Luther King Day as a paid holiday for non-union employees of the City of Imlay City.

MOTION CARRIED UNANIMOUSLY

10. CITIZENS FROM THE FLOOR

Director of the Imlay City Chamber of Commerce Chris Bishop asked for information regarding the Marihuana Ordinance and stated that she will be asked questions regarding this. Bishop thanked DDA Director Natke for her help throughout her tenure here at the city.

11. CLOSED SESSION

None

12. CITY COMMISSION TIME

Commissioner Al Ramirez thanked Lorrelei Natke for her service in the DDA and offered congratulations.

Commissioner Collison thanked the fire department for their hard work in getting quotes for fire trucks and equipment.

Commissioner Tanis congratulations on your new truck.

Commissioner DeLuca thanked Lorrelei for her services to the City and to the fire department great job!

Commissioner Sadler thanked Lorrelei Natke for her dedication and services to the City.

Mayor Kempf thanked Lorrelei Natke and to Chris Bishop for helping and congratulations to the fire department.

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Commissioner Yockey stated that she just finished her term on the Chamber of Commerce board and truly appreciated the Lorrelei Natke for her positive voice.

13. CITY MANAGER TIME

City Manager Horton stated that the Clerk is the head of the Marihuana Department and the decisions will be made in her department. This department will issue the applications and receive them back in. Notice of publication will be in the paper on December 28th and seven days from that is January 4th to begin application distribution until January 13th. This will be published on the webpage for all to see.

14. ADJOURNMENT

MOTION by Tanis seconded by Yockey to adjourn at 8:24PM.
MOTION CARRIED UNANIMOUSLY

Next Regular Commission Meeting Date: Tuesday, January 03, 2023 at 7:00PM

Respectfully submitted by: _____
Dawn Sawicki-Franz, City Clerk

APPROVED: January 03, 2023